

Village of Wapella Board Meeting

Wednesday, October 19th, 2022

Village Hall – 7:00 pm

Meeting called to order by Village President, Dennis Klatt.

Pledge of Allegiance

Present:

Dennis Klatt
Sean Holland
Jane Buraglio
Mark Miller
Steve Marht – Attorney
Robin Morrow – Clerk

Absent:

Lauren Johnson

Approval of Minutes from 9/28 meeting:

Motion made by Jane Buraglio to approve minutes with correction on the Finance section on the amount of the motor fuel was missing a digit. More than \$12,000 should be \$121,474.46. Second by Sean Holland. All voting yes.

Bills:

Motion made by Jane Buraglio to approve the bills as presented to the board. Mark asked about insurance increase. Second by Mark Miller. All voting yes.

Department Reports:

STREETS/ALLEYS/DRAINAGE: Jane Buraglio

MFT 2022:

Jane was hoping that Rodger Sprague was going to be in attendance to make comments about our 2022 MFT Program. His report is in the packet. I am very happy to have this project behind us, but I want you to know we are already preparing for the 2023 MFT Program.

Backhoe:

Scheduling the 1000-hour maintenance check. Hydraulic issues. One major leak has been repaired and another one is not as severe but is being addressed.

White Dump Truck:

New battery. Tested in Bloomington.

Winter Preparations:

Jane mentioned that Dennis had asked if we were getting ready for winter. We are. The Backhoe and White Dump Truck are both having issues addressed. The plows and spreader will be relocated soon and serviced. She must emphasize that aside from regular maintenance, there is really no way to predict mechanical failure. Each incident is unique and will be addressed promptly. None of us like to have equipment down. Dennis asked about winter blend and Jane said it is all good.

HEALTH & SAFETY: Lauren Johnson (Absent)

Nothing to report

WATER: Sean Holland

Nothing to report. Topics he has are in the New Business section of the meeting.

ZONING: Mark Miller

Issued one permit for a resident wanting to build a two-car garage. Mark handed documents to Steve Marht about an ordinance violation where a travel trailer has been put on the property and someone is living in it. Travel trailer is not a permanent dwelling. Lawyer will send a letter as it is not an approved dwelling. Has been past issues with fence and shed with these same residents. Dan Taylor is name of the property owner.

FINANCE: Jane/Pat

Account Balances as of September 30, 2022

General Fund Checking	\$220,811.17
Park CD (Heartland)	\$ 41,564.04
Park CD (DeWitt Savings)	\$ 54,679.87
Police CD (DeWitt Savings)	\$ 18,402.95
Water Fund Checking	\$ 64,492.85
Motor Fuel Checking	\$129,432.77
Water Project Fund Checking	\$106,679.48
	Total: \$571,570.28

Audit 22/23

Neal and Evan began the audit yesterday. They worked from 9: 15 am to 5 :30 pm. Jane spent several days last week gathering documents they requested from a list they provided. They will work in their office on this Friday and will send another list if they need anything else. A big concern is how to identify the funds we should have been paying into two separate accounts. One is a restricted Debt Service Reserve account - \$172/mo. since 2018 for 10 years totaling \$20,640. Once we reach the \$20,640, those payments stop. We are also supposed to be paying funds into a Short-Lived Asset (Funded Depreciation) account - \$2289/mo. Beginning in 2018 for the life of the loan. As of 6/31/2021 we should have had \$7740 in the first account and \$103,005 in the second account.

We will be transferring some accumulated utility taxes from General Fund and surcharges from the Water Fund into the Water Project Fund. Hopefully with some accounting work, Neal can determine how we can initiate some coding to keep the USDA loan required payments segregated within the Water Project Fund without having to open two new bank accounts. Jane spoke with Shari from USDA and she said this will work provided she can see the details in an audit.

They discussed the ARPA funds during the audit and the requirements for filing the reports needed. Neal recommended that we stick with the firm from Naperville to help us through that process. Neal said we are not the only village/city having difficulties navigating the system.

There are some forms from the auditor that need signatures tonight. Please fill them out and give them back to Jane before you leave.

Our insurance premium is due. Jane opted to pay it in one payment rather than making installment payments. There is a form that Dennis needs to sign and on back of that form all the trustees and officers need to fill in their names and email addresses.

ORDINANCE ENFORCEMENT:

Steve Cohenour has been served and the court date presently is set for October 31, 2022 at 11 :00 am.

CODIFICATION:

During the month of September, Erin Monforti and her team at Ancel Glink have devoted 6 ½ hours to reviewing and analyzing the proposed changes to the Village Code from American Legal Publishing. The Board should hear some of the results of their research at the November meeting.

WATER OPERATOR: Steve

Nothing to report

CLERK: Robin Morrow

Nothing to report

FOIA OFFICER: Robin Morrow

Nothing to report

WEBSITE: Jane Buraglio

All updated

PUBLIC COMMENTS/Village Organizations:

Dale Karr – mentioned that he did have a couple of comments. He brought up the building that is on public property on Walnut Circle which Mark commented that previous mayor gave permission to resident, a trailer frame by Billy Miller's that is rotting away, trees hanging over in the road on Autumn Road, issues with the safety of the park and clean up, and a stain on the carpet in the hall of the Community Center building. Jane stated that there was nothing there when they had the recent YES meeting at the building. Dale commented about doing away with carpet and putting something else in there. As for the park, Dennis commented that he believed we are still waiting on some updates from insurance and Lauren is not at meeting to speak to.

New Business for discussion, approval, and possible vote:

- 1) Jordan Ricks of Viking Industrial Painting – Discussion and possible approval of Water Tower Cleaning and other recommendations as per Water Tank Condition Assessment report

Jordan introduced himself and explained the process with the water tower washing and some additional programs they offer. Presented board with packet, pictures, and a proposal for washing. He did not see that the tower needed painting at this time. He explained what he found during his inspection of the exterior and interior of the tower and did not see anything unusual. He provided references of previous work their company has done. Mark asked how long the proposal is good for and tried to see what issues might be if they did not agree to this tonight and waited. Jordan said 30 days. Jordan mentioned that he was not there to try and sell anything that we did not need at this time. Sean did state that he was very much interested in the maintenance program and Jane agreed that she would like to see a maintenance proposal. Two subjects on the table – the cleaning/washing and the renovation. The annual maintenance would come in to play after the renovation. Right now would just be cleaning/washing. Mark stated that he would like to get this proposal locked in. Sean Holland made a motion to accept the proposal from Viking Industrial for cleaning the water tower for \$10,000. Jane second. All voting yes. Mayor signed contract.

- 2) Rodger Sprague – MTF 2022 Update
Jane reviewed the packet, and the total was \$88,574.35. And Rodger wrote that the employees should be commended for their hard work. Jane stated that they did a very good job this year. Jane wished he had been present tonight.
- 3) Set Halloween Trick or Treat hours
Board agreed hours should be from 5pm to 8pm on Monday, Oct 31st. Jane made the motion for these hours. Sean second. All voting yes.
- 4) Discussion and possible approval of signatures on the Feller & Juester CLP LLP Audit Scope & Objectives Agreement
Jane pointed out that there are papers that need to be signed from the auditors.
- 5) Discussion and possible approval of the Planned Maintenance proposal from Cummins Sales and Service for Pump House Generator.
Tabled
- 6) Discussion of future plans for the park
Tabled

Jane brought up the increase in garbage rates.

GARBAGE RATES:

Ordinance was passed last year that allows us to keep pace with the garbage rate increases as dictated in the garbage-hauling contract. So, this month the garbage rates will automatically increase from \$13.39 to \$13.72. After listening to the auditor, Jane highly recommends that we explore approving an ordinance that automatically increases the water rates a certain percentage yearly over a period of at least five years. The last rate increase was in 2018. We are not keeping up with expenses.

CUMMINS QUOTE

Jane understands that Midwest Equipment is already on the schedule to service our generator this month. She spoke to both Steve and Clyde. They both recommended allowing Midwest to complete this service and then we can address quotes from both companies for further service. Motion to table.

HYDRANT FLUSHING

We flushed hydrants last week starting Wednesday and finished up on Friday. We've still got two hydrants on Division with low pressure. The hydrant on St. Patrick's corner is leaking around the top. There are a couple that need new gaskets. There are some good notes on the map, and we will make sure these issues get addressed.

Motion to Enter Closed Session: Motion made by Jane Buraglio. Second by Sean Holland. All voting yes. Entered Closed Session at 7:50pm.

Return from Closed Session at 8:00pm:

Roll Call:

Dennis Klatt
Sean Holland
Jane Buraglio
Mark Miller
Steve Marht – Attorney
Robin Morrow – Clerk

Absent:

Lauren Johnson

Jane makes motion to increase Scott Bishop's salary to \$18.00/hr as she made a mistake at last meeting by starting him at only \$15.00/hr (part-time salary) when he was hired as a full-time employee and not part time and be up for review at the end of his probationary period. Second by Sean Holland. All voting yes.

Motion to adjourn meeting by Mark Miller. Second by Sean Holland. All in favor.

Meeting adjourned @ 8:07 pm

Respectfully submitted by:
Robin Morrow, Village Clerk