

Village of Wapella Board Meeting

Wednesday, November 17, 2021

Village Hall - 7:00 PM

Meeting called to order by Village President Dennis Klatt.

Present:

Dennis Klatt
Sean Holland
Lauren Johnson
Jane Buraglio
Mark Miller
Steve Marht – Attorney
Holly Klatt – acting Clerk

Absent:

Robin Morrow

Pledge of Allegiance

Approval of Minutes:

Motion to approve minutes from September 8, 2021 meeting made by Jane Buraglio, motion to second made by Sean Holland. All voting Yes.

Motion to approve minutes from October 15, 2021 meeting made by Jane Buraglio, motion to second made by Lauren Johnson. All voting Yes.

Motion to approve village bills made by Jane Buraglio, motion to second made by Mark Miller. All voting Yes.

Department Reports:

STREETS: Jane Buraglio

Brush will be collected this month. Thank you to the residents that bring their own brush and leaves to the burn pile. It has been a busy month and brush collection has not been a priority.

We patched every day from 10/11 to 10/19.

Met with Illiana and Rodger Sprague on 10/21 to discuss the MFT plans for 2022.

Wapella Township Building burnt on 10/22.

- A. We assisted the Township and Fire Department during the fire at their request.
- B. We helped move their temporary office to the Community Center conference room.

There was vandalism at the Park. We reported it to the Sheriff. Gray paint on Handicapped Sign, Slide, Concession Stand, Port-a-Pot inside and outside, and a new garbage can lid.

Worked to get both trucks ready for inspection. Both passed.

Pence's leak is repaired.

Moved several semi loads of MFT slag to the old shed pads. It's tarped for the winter.

We prepared the backwash pit area for Nelson Excavating. The west fence had to be removed to allow access. Old material is now on the South bank of the detention pond drying and decomposing until Spring.

New Lights:

- A. The Village Hall and Community Center lights are installed.
- B. Part of the Shed lights are installed. Waiting on one of the workbench lights and two lights for the chemical area and the welding area.
- C. All 20 pole lights at the Park are installed, but only 10 would light.
- D. Gene Welch and Brian Armstrong have been investigating the wiring. They lit three or four more pole lights.
- E. Pavilion lights are now working.
- F. Brian Armstrong is rewiring the Quaid Memorial and installing LED lights.

We had Evergreen FS bring a second diesel fuel tank for On-Road diesel. The new wiring has been installed and ready for hook up to the pumps.

Christmas decorations have been inspected. Ready to be hung when we can use Nelson Thorp's bucket truck.

The new pole light has been installed by the dumpsters and fuel tanks. LED with dusk to dawn photo eye.

HEALTH & SAFETY: Lauren Johnson

Community Center doors – Kyle Koons never showed up to look at doors because the parts shipped turned out not to be ours.

Refrigerator door handle is still not in. Lauren has spoken several times with Menards over the past 6 months!

WATER: Sean Holland

We had a main break on Saturday, November 13th at the east side of first block on S. Locust. We were on the scene at 11:30am until 8:00pm. Clyde was there after the leak was exposed. The water was never shut off and the leak was fixed hot with a continual 20 lb. water pressure maintained. Steve Westerfield was at the plant and reported there was no drop in pressure. He did not issue a boil order.

Aerator tank was cleaned on 10/20. It had to be drained completely and all the rust removed from the inside. Tank looks great.

We are working on getting a backup for main breaks. It cannot be handled by one person if either Paul or Toby aren't available.

ZONING – Mark Miller

Dale asked about vehicles being parked at storage facilities. Mark reported that if within 600 ft. of a commercial structure, a solid fence needs to be put up around the vehicles. He is within 600 ft. so a fence needs to be put up.

Mark is working on putting together a Board of Appeals for Zoning. Looking for 7 people. It would go: OWNER, MARK, ZONING BOARD, and VILLAGE BOARD.

Two permits have been issued, a residential permit for a garage and a commercial permit issued for Duffy Bldg.

FINANCE: Robin Morrow

Spoke to Shari at USDA and put together a good report about our options of early payments.

- A. \$35,000 from the initial \$500,000 was not spent on the project. After several requests from USDA to close the Construction Account, for some reason the money was kept by the former board and deposited into the Water Project Fund. It could have been returned to the USDA and the loan would have been \$465,000. We can still return it and it all would go to the principal.
- B. Early principal payments can be made anytime but must be paid in \$5000 increments.
- C. There was a letter sent to the village in May 2021 that I never saw. We need to submit some reports that were due in August. Robin and Jane are putting them together to be mailed.
- D. Please fill out the paperwork for the new officers.

Audit / Website: Jane Buraglio

- A. Spent the day with Neal and Evan on November 4th while they gathered the final information for our audit. We were given a list of documents to pull prior to them coming. We found most everything that they needed. Neal will probably be at the December meeting.

We discussed the counterfeit checks drawn on our General Fund checking account. He strongly suggested that we not put financial information and bank statement pages on our website. The Treasurer's Report should be generated, but not posted on the website. He suggested that we include our Fund balances in the board minutes each month under the Finance Report. We can also include the Consent Agenda Bills lists in the minutes. That way those portions of our Finances are available for the public.

The Detective came to my office and told me they know who cashed the counterfeit checks. He used his own name and identification. His face was on the video at the bank in McLean County. Heartland Bank has put the money back into our account. The case has been turned over to McLean County to follow through with the arrest.

CHECKING ACCOUNT OCTOBER 2021 BALANCES:

| | |
|---------------------|--------------|
| General Fund: | \$214,417.21 |
| Water Fund: | \$80,207.75 |
| Motor Fuel Tax Fund | \$96,860.71 |
| Water Project Fund | \$93,043.19 |

Resident Dale Karr: There is a refrigerator that has been sitting outside with the doors open for a couple of years now.

Board: We will send out letters to violators of junk mess. If not taken care of, it will be turned over to our Attorney.

New Business for discussion, approval, and possible vote:

Accept resignation of Village Clerk Allie Sprague effective 11/10. She will help to train replacement. Jane Buraglio motion to approve, Sean Holland seconds motion. All voting Yes.

Robin Morrow is resigning from the board. Lauren Johnson motion to approve, Mark Miller seconds motion. All voting Yes.

Village President Dennis Klatt is appointing Robin Morrow as new Village Clerk. Lauren Johnson makes motion to accept the nomination of Robin Morrow as Village Clerk. Jane Buraglio seconds motion. All voting Yes.

Village President Dennis Klatt would like the entire board to have authorization to sign checks. Jane Buraglio makes motion to approve Dennis Klatt, Mayor; Jessica Bishop, Treasurer; Robin Morrow, Clerk; Mark Miller, Trustee; Sean Holland, Trustee; Lauren Johnson, Trustee and Jane Buraglio, Trustee to have authorization to sign checks. Mark Miller seconds motion. All voting Yes.

All plows need to be upgraded: New blades, wheels, etc. Lauren Johnson makes motion to approve the upgrade of plows not to exceed \$3000. Jane Buraglio seconds motion. All voting Yes.

Yearly bonus' for employees: \$125.00 for employees working at least 500 hours. Jane Buraglio makes motion to approve, Sean Holland seconds motion. All voting Yes.

Yearly bonus for Jodi Head: \$125.00. Lauren Johnson makes motion to approve, Jane Buraglio seconds motion. All voting Yes.

Disposal of old pickup truck, snow plow, and bucket truck. Bids will be sealed. Jane Buraglio makes motion to approve, Lauren Johnson seconds motion. All voting Yes.

We have not heard from Greg Hale regarding 5 meters that will be replaced. Going to table this for now.

Lauren Johnson makes motion to adjourn the meeting.
Sean Holland seconds motion.

Meeting adjourned at 8:04 pm.

Respectfully Submitted by
Holly Klatt, Acting Clerk