

# VILLAGE OF WAPELLA

Village Hall  
312 Main Street – P. O. Box 148  
Wapella, Illinois 61777

## BOARD MEETING – MINUTES November 10, 2020

7:04 pm

### 1. Meeting called to order by President

### 2. Pledge of Allegiance led by President

### 3. Roll Call by Allie Sprague, Wapella Village Clerk

Name	Title	Status
Sherry Mears	President	Present
Mandy Huff	Trustee	Present
Carl Spath	Trustee	Present
Trevor Karr	Trustee	Not Present
Melissa Taylor	Trustee	Present remotely
Tracy Mann	Trustee	Present
Jane Buraglio	Trustee	Present
Steve Mahrt	Village Attorney	Present remotely
Allie Sprague	Village Clerk	Present

### 4. Motion to approve all bills to be paid

Moved:	Mandy Huff
Seconded:	Carl Spath
Ayes:	Mandy Huff, Tracy Mann, Jane Buraglio, Melissa Taylor, Carl Spath
Nays:	
Abstained:	
Action Taken:	Bills approved.

### 5. Public comment

Dale Karr – feels employees should not be able to intimidate any meeting attendees. Addressed the 3 minute limit for public comment. Mowing still needs to be done. Employees aren't taking care of the park, village citizens are. Dirt pile needs hauled out.

Jane Buraglio – apologized to Dale Karr for the way the employees spoke to him at the last meeting.

### 6. Motion to approve meeting minutes from October 20, 2020

Moved:	Tracy Mann
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Seconded:	Mandy Huff
Ayes:	Mandy Huff, Tracy Mann, Jane Buraglio, Carl Spath, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	Minutes approved

## 7. Village organizations

- a. **Friends of Wapella Veterans** – first pavers down, more pavers at the printers. Dinner for Veterans tomorrow night at 5pm at Breakers.
- b. **Wapella says YES** – over 60 kids at the parks trick or treat
- c. **Fire Department** - nothing
- d. **Wapella churches** – practicing social distancing and wearing masks

## 8. Department reports

- a. **Streets, alleys, drainage** – **Mandy** still working on meters
- b. **Health and safety** – **Trevor** not present
- c. **Water** – **Carl** currently 13 shut offs sent out, going to be making phone calls. Hoping soon the Welcome signs will be put up and finished.
- d. **Zoning** – **Cody** one permit
- e. **Finance** – **Tracy** waiting on the audit – will be giving an update on the water fund
- f. **Treasurer** – **Penny** – nothing
- g. **Water Operator** – **Steve** not present
- h. **Clerk** – **Allie** – I gave the fire safe key back, due to further security issues.
- i. **FOIA officer** – **Maxine** – busy putting AG letters with the FOIAs. No current FOIAs.
- j. **Ordinance Organization** – **Jane** – 2018-2019 ordinance book isn't missing. Ordinances in the handbook need addressed.
- k. **Website** – **Melissa** – going to update the website with FOIAs, minutes and agendas.

## 9. New business for discussion, approve and possible vote:

- a. **Closed session minutes in December 2020** – December 15th
- b. **Tax levy** – needs to be at the next meeting
- c. **Sexual Harassment** – Jane and Melissa need to do it
- d. **FOIA and OMA (new members)**
- e. **Caucus in December**

## 10. Tabled business for discussion, approve and possible vote:

- a. **PSN** – moving on with remote reads
- b. **Public notice**
- c. **Employee handbook review** - we can address the handbook at any time. Changed employee classifications – 32 hour work week or over will equal full time, 32 and below is a parttime employee. 6 month probation period changed to 3 months. We do not have seasonal employees. Employees need to be taking lunch. 5 paid holidays with stipulations. Take out sick leave and sick days.

## 11. Adjourn meeting

**MOTION TO ADJOURN**

Moved:	Mandy Huff
Seconded:	Carl Spath
Ayes:	Mandy Huff, Tracy Mann, Jane Buraglio, Carl Spath, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	Meeting adjourned.

**Meeting Adjourned at 8:10PM**

**Respectfully Submitted,**

**Allie Sprague  
Wapella Village Clerk**