

Village of Wapella Board Meeting

Wednesday, March 22nd, 2023

Village Hall – 7:00 pm

Meeting called to order by Village President, Dennis Klatt.

Pledge of Allegiance

ROLL CALL:

Present:

Dennis Klatt

Sean Holland

Jane Buraglio

Mark Miller

Steve Marht – Attorney

Robin Morrow – Clerk

Lauren Johnson - Absent

Approval of Minutes:

Motion made by Jane Buraglio to approve the minutes for February 15th, 2023, meeting. Second by Mark Miller. All voting yes.

Bills:

Motion made by Jane Buraglio to approve the bills as presented to the board. Second by Sean Holland. All voting yes. With absence of Lauren Johnson, President, Dennis Klatt, voted yes... Motion approved.

Department Reports:

STREETS: Jane Buraglio

Drainage

We had heavy rain this past month. Jane's backyard was completely flooded out. There were several other areas in town that held water and took a long time to drain. We looked at all these areas. We noticed several problems, such as blocked or obstructed culverts, non-existent ditches, and blocked or overflowed drainage tiles. We can work this summer on clearing or installing culverts where needed and possibly cutting new ditches. The drainage district tiles on our town are not our responsibility. If the water in town can't drain through the drainage tiles and get out of town, we are subjected to flooded areas and standing water. A lot of new tiling has been going on west of the highway. Those tiles will dump into the drainage district tiles before us and I can see a potential backlog of water.

Park Lights & Electric

The park lights project was completed last week. All the lights in the park are lit. It was no easy job. When the underground wires were exposed, they discovered dozens and dozens of splices and had to replace wires that were not working. There was a lot of digging, both with the backhoe and by hand, done by our men. That work took a lot of time off what we would have been billed. We were able to supply quite a bit of material from our own stock – wire, fittings, and in-ground boxes – at a savings to us. Kelly Kinder has a very keen eye for safety in public parks. He replaced missing cover plates on receptacles in the pavilion and made sure the light posts were grounded, which they were not. He did work on the electrical panels and all circuits

are labeled. I was very pleased with the completed job. I was there every day except once to hear and see progress reports from Kelly.

There are some issues or projects that we may want to look at in the future. There are some broken wires hanging off one of the ball field lights that needs repaired. Kelly traced the wires to an in-ground box on the southwest corner of the tennis court. We can use it to add some lights to the tennis court. We have an opportunity tonight to upgrade the lighting in the pavilion, making it a more lit and safe area in the park.

Rabies Clinic

We are again hosting the Second Chance for Pets Low-Cost Rabies Clinic at our shed on April 15, 2023, from 9 am to 11 am. We will make sure the shed is set up and ready for the clinic.

Upcoming Projects

Before the mowing gets started, we will be cleaning out the aerator tank at the pump house. Hydrant flushing will be done in April. We will resume meter replacements.

Loaning Equipment from the Community Center

Natalie Barr had a request from the manager at Breakers to borrow tables and chairs for a poker tournament. She never lends out equipment and asked Jane about this. Jane told her she was right. The village does not lend out equipment and believes it is in our rules. The manager knew the tables and chairs were purchased by the fire department, so he went to the fire department. Natalie was called back and told that Nelson Thorp said it was okay to use them. Jane checked with Nelson and what he said was, they had to ask the village first and if they were okay with it, it was okay with him.

It is up to the board to decide if we start lending equipment, but if we do go that route, Jane believes we should establish rules and a possible rental fee. She strongly recommended starting a policy that allows lending equipment for numerous reasons. It could limit our rentals if equipment is lent out and not available. It adds another burden to the person, that is the custodian of the center in keeping track of the equipment and making sure it is returned undamaged and on time. Who replaces damaged equipment? If the board wants to allow this, Jane stated she can make sure it is on the agenda next month. The board seemed to be in total agreement with Jane's suggestions and recommendations.

HEALTH & SAFETY: Lauren Johnson

Anything for Health/Safety was covered above in Jane's Street report due to Lauren's absence.

WATER: Sean Holland

Nothing to report.

ZONING: Mark Miller

Issued permits for 2 sheds and 1 fence.

FINANCE: Jane/Pat

FINANCE REPORT

Account Balances as of February 28, 2023

General Fund Checking	\$133,961.72
Park CD (Heartland)	\$ 41,564.04
Park CD (DeWitt Savings)	\$ 54,679.87
Police CD (DeWitt Savings)	\$ 18,402.95
Water Fund Checking	\$ 72,335.12
Motor Fuel Checking	\$113,573.81
Water Project Fund Checking	\$116,513.01
Total:	\$551,030.52

WATER OPERATOR: Steve

Nothing to report.

CLERK: Robin Morrow

Nothing to report.

FOIA OFFICER: Robin Morrow

Received and addressed one FOIA request.

WEBSITE: Jane Buraglio

All updated

PUBLIC COMMENTS/Village Organizations:

Dale Karr was in attendance and his only comment was to address the Brush pick up within the town and the fact that it is not getting done.

NEW BUSINESS FOR DISCUSSION, APPROVAL, AND POSSIBLE VOTE:

- 1) Discussion and possible approval of the Franchise Agreement between the Village of Wapella and MR Systems Wireless.
Jane provided a copy of the agreement for review. Board reviewed and discussed.
Motion made by Jane Buraglio to approve the Franchise Agreement between the Village of Wapella and MR Systems Wireless. Second by Sean Holland. Motion approved, all voting yes with President's vote.
- 2) Project Update from MR Systems Wireless.
Representatives, Ron Rugate and Steve Schaefer, from MR were in attendance and updated the board on next steps for project. They would be getting with Jane and touring the town and putting a plan/timeline together. MR stated that they had secured a permit from the CN Railroad, and they were just waiting for a permit from IDOT. Hoping to have finished product by end of summer.
- 3) Discussion and possible approval for a permit issued to MR Systems Wireless to install Fiber Optics in the Village rights-of-way.

The Board requires anyone doing installations in the right-of-way to have a permit. Steve Mahrt said the village does have a right-of-way permit. Motion made by Jane Buraglio to approve issuing a permit to MR Systems Wireless to install Fiber Optics in the Village Right-of-Ways. Second by Sean Holland. Motion approved, all voting yes with the President's vote.

4) Discussion and possible approval of sharing the cost with the Clinton Youth Baseball for a new outfield fence.

Jane presented a proposal from Tyrel Kline with eh Clinton Youth Baseball for outfield fencing. They suggested the Village could share the cost and they would have a fundraiser for the balance. The Board discussed and agreed to contribute half of the cost.

Motion made Jane Buraglio to contribute \$1500 toward the new outfield fencing that the Clinton Youth Baseball organization wants to purchase for the Wapella ballfield. Second by Sean Holland. Motion approved, all voting yes with the President's vote.

5) Discussion as possible approval for Ideal Lawn Maintenance to install certified playground mulch to the depth of at least 6 inches.

Jane had presented a quote that Lauren had received from Ideal Lawn Maintenance to install certified playground mulch. The Board discussed the quote. Mark reminded the board that we need to have at least 9 inches of mulch, and this quote was for 3 inches. Jane will go back to Jason Bradd to get a better quote and bring it to the next meeting.

This agenda item was tabled for further review.

6) Discussion and possible approval for Fryman Tree Service to trim two trees in front of the 304 N Locust.

Jane stated that she had received a call from a resident at 304 N Locust about parts of a village tree falling on their house. She contacted Fryman Tree Service to see about trimming the tree. Fryman Tree Service has not given a quote, but the Board agreed they have always been fair with the village. Jane said she also mentioned to them the apple tree in the park needed some attention.

Motion made by Jane Buraglio to have Fryman Tree Service trim the village trees in front of the 304 N Locust and to check out the apple tree in the park. Second by Sean Holland. Motion approved, all voting yes with the President's vote.

7) Discussion and possible approval for Kinder Company to replace the existing incandescent lighting trims in the pavilion and restrooms with new LED trims for labor and materials totaling \$1072.38.

Jane presented a quote from Kinder Company to upgrade the pavilion lights to LED. The Board agreed this would be a good thing to do.

Motion made by Jane Buraglio to accept the quote from Kinder Company to replace the existing incandescent lighting trims in the pavilion and restrooms with ne LED trims for labor and material totaling \$1072.38. Second by Mark Miller. Motion approved, all voting yes with the President's vote.

8) Discussion and approval to pay American Legal Publishing for the cost of converting the Code to Folio for \$1,250 and to pay the cost of the annual web hosting for \$495, both per the agreement signed July 2022.

Jane discusses with the Board that American Legal Publishing is preparing our new Code to be converted to Folio so it can be available on our website. There is an annual hosting fee, which the Village has already signed, but has not paid. Motion made by Jane Buraglio to pay the American Legal Publishing for the cost of converting the Code to Folio \$1250 and to pay the cost of the annual web hosting for \$495, both per the agreement signed in July of 2022. This was already previously approved.

- 9) Discussion and approval to pay American Legal Publishing for the first printed supplement to the Wapella Code of Ordinances at approximately \$7,300 and to update the online Code through Folio at \$1 per page for approximately \$400. Jane stated that American Legal Publishing is ready to print the first supplement to the Wapella Code of Ordinances and to update the Code online through Folio at a cost of \$1 per page. There are close to 400 pages, but we will be billed for the exact number of pages. Motion made by Jane Buraglio to pay American Legal Publishing for the first printed supplement to the Wapella Code of Ordinances at approximately \$7300 and to update the online Code through Folio at \$10 per page for approximately \$400. Second by Sean Holland. Motion approved. All voting yes, with the President's vote.

- 10) Discussion and possible approval to purchase a Floor Sweeper for the shop not to exceed \$1500.

Jane brought to the board that she was interested in purchasing a Floor Sweeper for the shop. She had looked at the one the Township has for their shop and was told they like the way it works. It has a filter that keeps the dust out of the air and is hand operated. The one she has priced is an industrial model that can be used inside or outside. Sean stated it would be great to use to clean up all the broken glass he sees at the park along the trail. Jane priced a Tomahawk for \$600-\$700 but wanted to price out some other models as well.

Motion made by Jane Buraglio to purchase a Floor Sweeper for the shop not to exceed \$1500. Second by Sean Holland. Mark Miller abstained. Motion approved with 3 votes, Jane, Sean, and Dennis.

- 11) Discussion and possible approval to accept a resignation from Lauren Johnson. Lauren Johnson's resignation was presented, and President Dennis Klatt accepted.

Motion to adjourn made by Mark Miller. Second by Sean Holland. All in favor.

Meeting adjourned @ 8:23 pm

Respectfully submitted by:
Robin Morrow, Village Clerk