

**VILLAGE OF WAPELLA**  
 Village Hall  
 312 Main Street – P.O. Box 148  
 Wapella, Illinois 61777

**BOARD MEETING – MINUTES**  
**MARCH 16, 2021**

**Regular Meeting - 7:02 pm**

1. Meeting called to order by President Sherry Mears
2. Pledge of Allegiance led by President Sherry Mears
3. Roll Call by Allie Sprague, Wapella Village Clerk

Name	Title	Status
Sherry Mears	President	Present
Mandy Huff	Trustee	Present
Carl Spath	Trustee	Present
Trevor Karr	Trustee	Not Present
Tracy Mann	Trustee	Not Present
Jane Buraglio	Trustee	Present
Melissa Taylor	Trustee	Present
Steve Mahrt	Village Attorney	Present
Allie Sprague	Village Clerk	Present

**4. MOTION TO APPROVE MINUTES FROM February 16, 2021**

Moved:	Jane Buraglio
Seconded:	Mandy Huff
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	PASSED

**5. MOTION TO APPROVE ALL VILLAGE BILLS AS PRESENTED TO THE BOARD**

Moved:	Melissa Taylor
Seconded:	Carl Spath
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	

Abstained:	
Action Taken:	PASSED

## 6. DEPARTMENT REPORTS

A.) **STREETS, ALLEY AND DRAINAGE – JANE** – Inside the shop they've been organizing, got a new maintenance email, got the computer up and working. The loft is going to be cleaned up, due to the weight of everything stored up there, the ceiling is bowing above the shop. Nelson is taking the old flags for disposal. A leak is being investigated. The diesel tanks have underground electrical problems that need rewired before they're usable. We had cold patch donated. There is no security lights outside. The red truck is leaking hydraulic fluid and the lights aren't working, the guys are going to get them going again. Batteries were dead in the dump truck and we don't have a good charger. Locking latches on the tailgate are fixed, oil has been changed. Mower maintenance has begun. Brush pickup is an ongoing thing. The guys are studying for the CDL test and arrangements have been made to drive to the test. Jane had a meeting with Roger Sprague and with Brian Blue. Our Kamstrup subscription had expired. Meters will be read starting Monday, the guys need to learn the town. March will be meter reads and April should be remote reads.

B.) **HEALTH & SAFETY – TRACY/MANDY** -The guys met with Jodi about fixing the stove at the community center and got it fixed.

C.) **WATER – CARL SPATH** – still have 8 people on the shut off list.

D.) **ZONING – MELISSA** – nothing

E.) **FINANCE – TRACY** – nothing

F.) **WATER OPERATOR – STEVE** – not present

G.) **CLERK – ALLIE** – Max has been going through old village documents and old minutes were found, just wanted to bring it to the board's attention that numerous past Clerks have in fact written minutes seemingly word for word. I was told last month that I've been the only one to do it.

H.) **FOIA OFFICER – MAX** – Been working with the AG's office and getting rid of FOIA documents.

**WEBSITE – MELISSA** – up and running

## 7. VILLAGE ORGANIZATIONS

A.) **FRIENDS OF WAPELLA VETERANS** – 2 broken flag poles. Seeing if insurance will cover them.

B.) **WAPELLA SAYS YES** – Easter egg hunt April 3<sup>rd</sup> at 10-11am at the park

C.) **FIRE DEPARTMENT** – Sold out of Chili by 5 o'clock at the supper.

D.) **WAPELLA CHURCHES** – nothing

## 8. PUBLIC COMMENT

Mark Miller – wanted to thank Jason Karr, Jane Buraglio and for all the coordination of the snow removal. Discussed the upcoming town clean up.

Dale Karr – Issues with the community center and people getting to rent it for free. Same with the ballpark.

**9.) TABLED ITEM FOR DISCUSSION, APPROVAL AND POSSIBLE VOTE.**

A.) ACCEPT BOARD MEMBER RESIGNATION LETTER - tabled

B.) DEPT ASSIGNMENTS – tabled

C.) AMENDING THE 2019-10-1 ORDINANCE

**MOTION TO ACCEPT THE ORDINANCE AMENDING THE MUNICIPAL CODE OF WAPELLA – DEPARTMENT DUTIES**

Moved:	Melissa Taylor
Seconded:	Jane Buraglio
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	PASSED

**10.) ENTER CLOSED SESSION**

**MOTION TO ENTER CLOSED SESSION TO DISCUSS LITIGATION AND TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF A SPECIFIC EMPLOYEE**

Moved:	Melissa Taylor
Seconded:	Mandy Huff
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	Closed session entered @ 7:59

**11.) EXIT CLOSED SESSION**

**MOTION TO EXIT CLOSED SESSION**

Moved:	
Seconded:	Melissa Taylor
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	CLOSED SESSION EXITED

**12.) NEW BUSINESS FOR DISCUSSION, APPROVAL AND POSSIBLE VOTE**

**A.) SPEAKER (NEAL-CPA)** – Completed the audit. He would like to “tidy up” the books. He recommends 2 people sign the checks that are not directly related to bookkeeping/finance. He worked with Penny on how the payroll was being done and it should be cleared up. Locis can also be used for bookkeeping. He went over all the funds in each account.

**B.) ORDINANCE LETTERS SENT OUT** – Sherry passed around a list of residents that need ordinance letters sent out on the 26<sup>th</sup>.

**C.) SPRING TOWN CLEAN UP DATES (APRIL 1<sup>ST</sup>-16<sup>TH</sup> 2021)** – Held at the village shed.

**D.) THANK YOU CARDS** – cards and gift cards were bought for everyone that helped out with snow removal and things around the village.

**E.) POSSIBLE VOTE FOR UPCOMING LITIGATION** – no vote

**F.) POSSIBLE VOTE ON APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF A SPECIFIC EMPLOYEE** – no vote

**G.) BACKHOE EQUIPMENT** – Wanting to purchase a mechanical (preferably) thumb for the backhoe ranging from approx \$1,000-5,000

**MOTION TO PURCHASE THE 12” X 42” MECHANICAL THUMB FROM AIM ATTACHMENTS FOR \$1,184.32**

Moved:	Jane Buraglio	
Seconded:	Mandy Huff	
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor	
Nays:		
Abstained:		
Action Taken:	Motion passed	

**H.) FRYMAN TREE SERVICE QUOTE** – there are a few trees that need to come down. Some are rotted, some are affecting the sidewalks. Fryman quoted us at \$3,125.

**MOTION TO REMOVE TREES AT 104 N OAK, 113 S POPLAR AND 400 N OAK WITH THE QUOTED PRICE OF \$3,125**

Moved:	Jane Buraglio	
Seconded:	Mandy Huff	
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor	
Nays:		
Abstained:		
Action Taken:	Motion passed	

**I.) PURCHASE SECURITY CABINETS** – withdrawn from the agenda by unanimous board consent.

**J.) VILLAGE DONATION TO FIRE DEPT** – suggested to ask for inspections of our village buildings in return. Tabled to think about it further.

**13.) ADJOURN MEETING**

**MOTION TO ADJOURN**

Moved:	Mandy Huff
Seconded:	Melissa Taylor
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor
Nays:	
Abstained:	
Action Taken:	MEETING ADJOURNED AT 8:35

Respectfully Submitted,  
Allie Sprague  
Wapella Village Clerk