

Village of Wapella Board Meeting

Wednesday, June 15th, 2022

Village Hall – 7:00 pm

Meeting called to order by Village President, Dennis Klatt.

Pledge of Allegiance

Present:

Dennis Klatt
Sean Holland
Lauren Johnson
Jane Buraglio
Mark Miller
Steve Marht – Attorney
Robin Morrow – Clerk

Approval of Minutes:

Motion made by Jane Buraglio to approve the minutes with the correction of finance balances from May 18th, 2022, meeting. Second by Lauren Johnson. All voting yes.

Bills:

Motion made by Jane Buraglio to approve the bills as presented to the board with the stipulation of the Kamstrup bill to be further looked in to as to why not paid and when next bill is due. Sean will contact Kamstrup. Second by Lauren Johnson. All voting yes.

Department Reports:

STREETS: Jane Buraglio

Town Clean Up

Town Clean Up went so smoothly. Paul, Toby, and Brandon did an excellent job of keeping the roll offs crushed down and the ground cleaned up. It was an everyday job. All six roll offs were filled. The last crushing was about 5 pm on Sunday and they started getting hauled off at 7 am on Monday. We had lots of thank you from residents bringing items. These rolls offs were free per our contract with Area/GFL and we have two more left to use. Eric Shangraw told me today that we got rid of **24.5 tons of stuff!**

Ameren Lot

Robin passed a complaint to me about the Ameren lot on 51/Walnut Street. I called Ameren and was told they would tell the Decatur office. I waited five days and called them back last Thursday. I was told the Decatur office said it belonged to Corn Belt. I corrected her and gave her the parcel number. There was a crew there mowing the lot at 6:30 am on Saturday.

Repairs at the Shed

The batwing mower needed a new pully & shive / Parts ordered and mower repaired.
Gator needs boots replaced on the drive shaft. We have the parts.
We had to replace the A/C at Shed Office.

Second Chance Thank You

We received a very nice Thank You card from Second Chance for hosting the Rabies Clinic. I gave you all copies of the numbers they reported for all their clinics in DeWitt County.

DRAINAGE Report:

You know there is a drainage issue at the west end of the detention pond and in Murphy's field. The County Highway Department was contacted, and some work has begun on the west side of 51 to open drainage that goes under the highway. A sink hole (picture) has appeared on the south side of the detention pond north of Haremaker's property. It probably is related to collapsed tile. There are also multiple sink holes on the west side of the Hale Mechanical lot along the ditch area on S Oak that need to be addressed. I will work on a report on what we can do to repair these areas.

HEALTH & SAFETY: Lauren Johnson

Carla is going to take a break for the summer.

Reached out to 3 companies for possible upgrades to community center.

Would like to reach out to the university's Horticulture class to get design suggestions for the park which is free.

Someone hit lamp post in the park. Not sure what it is going to take to fix it. Pictures presented to the board.

Cameras at the Park - We are researching the option we have for additional security cameras to cover the gazebo and tennis court area. We have no power or wi-fi at the gazebo. We are open to any suggestions.

WATER: Sean Holland

Hydrant Flushing completed. Jane gave Sean the maps and notes Paul made during hydrant flushing.

ZONING: Mark Miller

Nothing to report. Only New business.

FINANCE: Jane/Pat

Ending May 31, 2022 Account Balances:

General Fund Checking	\$197,481.92
Park CD (Heartland)	\$41,542.32
Park CD (DeWitt Savings)	\$54,679.87
Police CD (DeWitt Savings)	\$18,402.95
Water Fund Checking	\$65,087.60
Motor Fuel Checking	\$115,744.68
Water Project Fund	<u>\$95,062.42</u>
Total:	\$588,001.76

Pat Good has provided a more condensed Profit & Loss Budget vs Actual Spending report. She gave me a ledger report that I can review this month and make sure all the expenses are coded correctly. We have a few dozen outstanding checks from as far back as 2010 that will be cleaned up and after doing that our balances will be more accurate.

The positive numbers in your \$ Over Budget column indicate we might have spent over the budget amount. It is not always the case. It depends on the correct codes entered in QuickBooks. I will check those codes.

You can look at the Employee Wage column for 116. It shows \$22,351.84 over budget. The problem here is all the Water Fund wages are coded to line 116 and none are coded in the Water Fund Wage. I was unaware of that when we did the last budget. Water Fund budgeted \$29,000 for wages. Our new fiscal year budget will eliminate line 116 from the Administration budget. The employees will start tracking time between Streets, Park, and Water, like what they are doing now with railroad mowing. Pat can correctly code portions of wages to the correct budgets without the need of issuing separate paychecks. It then would be a matter of transferring funds from Water to General, like how payroll taxes are repaid to General Fund now.

Next month we will get the final spending totals for our fiscal year ending June 30, 2022. I will give you the new budget forms with new lines items for Streets and Park Employee wages. I'll help you come up with those numbers. You can start looking at your budget and we can schedule a budget workshop meeting to discuss changes we might be making to our budgets. The budget needs to be passed before September 30, 2022.

I would like to see our audit completed earlier this year and will talk to Neal Kuester about getting that scheduled.

WATER OPERATOR: Steve

Nothing to report

CLERK: Robin Morrow

Nothing to report

FOIA OFFICER: Robin Morrow

Nothing to report

WEBSITE: Jane Buraglio

All updated

PUBLIC COMMENTS/Village Organizations:

Dale Karr – Main Street potholes need to be fixed, cut down the blue spruce at the park, when picking up branches they are creating holes.

New Business for discussion, approval, and possible vote:

1. Morgan Massey – Discussion regarding T-Ball Field expectations and possible approval.

Angela Reid and two others with presentation and possible changes to the grass t-ball field at the Wapella Park. They provided an estimate for the upgrades and would begin in Fall to be ready for next year's season. Estimate is at cost. Board to further review and discuss before making final decision. To be re-addressed in July.

2. **Rodger Sprague – MFT program discussion and possible approval**
Roger Sprague presented the board with quote/proposal. Jane made motion to approve 2022 motor fuel resolution quote/proposal for \$27,500. Second by Mark. All voting yes.
3. **Discussion and possible approval of Wapella Fire Dept/Pentecostal Church camp request for water.**
June 30th is a one-time event at the church for kid's camp. They expect to use approx. 9,000 gals of water. What would we and how would we charge was brought to the table. The Village could make a one-time donation. Motion made by Mark to approve the request. Second by Sean. All voting yes.
4. **Discussion and possible approval of Water Products (Brian Blue) quote to replace two existing non-functioning water meters with auto-read meters.**
FS and Tate/Lyle. Paul explained differences with the meters. Cost would be \$2453 for new meters. Motion made by Sean to approve. Second by Jane. All voting yes.
5. **Discussion and possible approval of Vendor Agreement between the Village of Wapella and Community Action Partnership of Central IL to aid on the behalf of certain eligible households and their past due water bills.**
CA wanted to know if we accepted Pledges for residents who are approved for assistance with their water bills. Copy of agreement from CA was submitted for review. Steve pointed out that there is a confidentiality clause in the agreement that is an issue due to FOIA's, etc. Jane suggested we table this for now and all agreed we should continue handling as we have.
6. **Discussion and possible approval of quote from Fryman Tree Service to remove a tree at 201 N. Locust and trim two trees at 406 S. Locust.**
The cost would be \$1200 plus another \$600. Motion made by Jane to approve. Second by Lauren. All voting yes.
7. **Discussion and possible approval to amend Section 108-103 Location-Construction of Septic Tank.**
Resident requested a variance for a septic tank. Mark will issue the permit with a note about the amended ordinance to follow. Ordinance to be updated and approved at next meeting.
8. **Discussion and possible approval to direct attorney to follow up to parties not in compliance to the Ordinance Violation letters sent on May 21, 2022.**
Lauren felt that she did see an improvement by the residents that did receive a letter. Maybe letters need to be more specific as to what the village is requesting be done. Using certain terms in the letters may be somewhat vague. Garbage/Refuse/Debris can mean something different and may need to be more

defined. Steve suggested sending a second letter and being more explicit to what it is that is being requested of the homeowner.

9. Discussion and possible approval of the Veterans Memorial Committee's desire to release the Memorial area back to the Village of Wapella.
Not in attendance so this will be revisited at a later time.

10. Discussion and possible approval of the Codification of the Village Code.
Some amendments made to the Village of Wapella Code of Ordinances. Jane made motion to approve Ordinance. Second by Lauren. All voting yes. 2022-6-15

11. Discussion and possible approval for Robin Morrow (Clerk) to join the Municipal Clerks of Illinois
Motion made by Jane to pay the fee for Robin to join this group. Second by Sean. All voting yes.

Motion to adjourn meeting by Jane Buraglio. Second by Sean Holland. All in favor.

Meeting adjourned @ 8:59 pm

Respectfully submitted by:
Robin Morrow, Village Clerk