

VILLAGE OF WAPELLA

Village Hall
312 Main Street – P. O. Box 148
Wapella, Illinois 61777

BOARD MEETING – MINUTES November 22, 2016

Regular Meeting

7:00 pm

I. ROLL CALL – 7:00 pm

Name	Title	Status
Nancy Falk	Trustee	Present
John Goergen	Trustee	Present
Suzanna Holland	Trustee	Present
Mandy Huff	Trustee	Present
Rich Karr	President	Present
Sherry Mears	Trustee	Present
Steve Mahrt	Village Attorney	Absent
Tara McNutt	Village Clerk	Absent
Kim Donavan	ACTING CLERK	Present

Pledge of Allegiance

V. PUBLIC COMMENT

No Public Comment

VI. NEW BUSINESS

A. Need new employees

Having difficulty finding quality employees for \$10/hour. New ordinance says that new employees can be hired and paid based on their skills/qualifications, as determined by the Village Board at the time of hiring. Probationary period is six months. After 40 hours is time and a half, holidays are paid double. Without employees at the moment. Trustees are pulling together: meters are being read; parks are winterized: rock moved around, lights fixed; but, an employee is needed. None of the trustees have a CDL. Sherry has an interview for a new employee the following day. Board discusses how to determine pay based on experience of the interviewee.

Question was raised about current employees being grandfathered in, would they require a raise. It was determined that they don't have to have a raised based on new ordinance, however, there are no employees so this does not apply.

Suggested to change probationary period in ordinance from 6 months to 3 months (90 days), starting at a lower rate, with a guaranteed raise at the end of the probationary period based on performance with an evaluation from the board.

Throughout the whole summer, there were only four 40 hour work weeks. \$15 an hour.

Motion to adopt the Ordinance enacting the new code section 11-918 with the new changes. The only change is the probationary period from 6 months to 3 months.

Result:	Approved
Moved:	Mandy Huff
Seconded:	Sherry Mears
Ayes:	Nancy Falk, John Goergen, Suzanna Holland, Mandy Huff, Sherry Mears
Nays:	

B. Motion to approve \$13.50 an hour starting pay for new and qualified employees.

With the understanding that a raise is possible after the probationary period of up to \$15 an hour.

Result:	Approved
Moved:	Sherry Mears
Second:	Mandy Huff
Ayes:	Nancy Falk, John Goergen, Suzanna Holland, Mandy Huff, Sherry Mears
Nays:	

C. Budget Workshop

Sherry will have inhouse budget prepared for next meeting; adjusting budget down to the bare minimum (for example, reduce miscellaneous from \$6000 to \$1000).

General Fund Checking: Administration; Streets. Park Fund Checking: Health and Safety/Park Fund. Motor Fuel Fund: Motor Fuel Tax Program; Water Project Fund. Water Fund Checking: Water. Estimated Receipts and Available Funds Ordinance.

D. Employee Handbook

Discussion of employee handbook and benefits for full-time, part-time and seasonal employees. Will have the lawyer change handbook.

E. Rosalie's Resignation

Motion to adjourn.

Result:	approved
Moved:	Nancy Falk
Second:	Mandy Huff
Ayes:	
Nays:	