

VILLAGE OF WAPELLA
 Village Hall
 312 Main Street – P.O. Box 148
 Wapella, Illinois 61777

BOARD MEETING – MINUTES
 FEB 16, 2021

Regular Meeting - 7:00 pm

1. Meeting called to order by President Sherry Mears
2. Pledge of Allegiance led by President Sherry Mears
3. Roll Call by Allie Sprague, Wapella Village Clerk

Name	Title	Status
Sherry Mears	President	Present
Mandy Huff	Trustee	Present
Carl Spath	Trustee	Present
Trevor Karr	Trustee	Not Present
Tracy Mann	Trustee	Present
Jane Buraglio	Trustee	Present
Melissa Taylor	Trustee	Present
Steve Mahrt	Village Attorney	Present
Allie Sprague	Village Clerk	Present

4. MOTION TO APPROVE MINUTES FROM JANUARY 19, 2021 AND FEBRUARY 2, 2021

MOTION TO APPROVE JAN 19, 2021 MINS

Moved:	Tracy Mann
Seconded:	Melissa Taylor
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann
Nays:	
Abstained:	
Action Taken:	PASSED

MOTION TO APPROVE FEB 2, 2021 MINS

Moved:	Jane Buraglio
Seconded:	Tracy Mann
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann

Nays:	
Abstained:	
Action Taken:	PASSED

5. MOTION TO APPROVE ALL VILLAGE BILLS AS PRESENTED TO THE BOARD

Moved:	Melissa Taylor
Seconded:	Mandy Huff
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann
Nays:	
Abstained:	
Action Taken:	PASSED

6. DEPARTMENT REPORTS – Sherry Mears would like to thank Jason Karr and Dale Karr for helping plow streets and walkways. Todd Beecher also volunteered his time to help. Also, any board members that helped handle the water main break. Clyde Leggett, Todd Rodgers and Clinton Water Works –Lloyd Francis and Kyle Moch – who also helped with the break, and thank you to Nelson Thorp for taking down the Christmas decorations.

- A.) **STREETS, ALLEY AND DRAINAGE – JANE** Mandy, Todd and Melissa were a huge help with the water main break – thank you. Lloyd Francis said there would be no charge for the water main break help, and further volunteered his help in the future. The break was in two separate spots. Everybody that helped out with the break was on a volunteer basis. Interviews are completed for the maintenance positions.
- B.) **HEALTH & SAFETY – TREVOR** Not present
- C.) **WATER – CARL** currently we have 5 unpaid bills on the shut off list – none over \$200. We also have a LOCIS bill for the module.
- D.) **ZONING** – no permits
- E.) **FINANCE – TRACY** Still have 4-5 checks that are outstanding. Discussed turning the outstanding payroll checks over to the State so individuals can collect them from the State and the Village can remove them from the reports. There is also the option of reissuing the checks if the individuals can be contacted. Neil will be present at our next meeting.
- F.) **WATER OPERATOR – STEVE** Not present. Mears asked if he could be present at the next meeting so the Board could meet him.
- G.) **CLERK – ALLIE** No report
- H.) **FOIA OFFICER – MAX** No FOIAs
- I.) **WEBSITE** – Mears told the board the website says it is under construction.

7. VILLAGE ORGANIZATIONS

- A.) **FRIENDS OF WAPELLA VETERANS** – No report

- B.) **WAPPELLA SAYS YES** – Buraglio said they are going to try and have a modified Easter egg hunt April 3rd at 10am at the village park. Suggested that it be put on the March water bills.
- C.) **FIRE DEPARTMENT** – Oyster and Chili drive thru – raffle will be on Saturday March 6.
- D.) **WAPPELLA CHURCHES** – No report

8. PUBLIC COMMENT

9.) ENTER CLOSED SESSION

MOTION TO ENTER CLOSED SESSION TO REVIEW CLOSED SESSION MINUTES AND TO DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF A SPECIFIC EMPLOYEE

Moved:	Carl Spath
Seconded:	Tracy Mann
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann
Nays:	
Abstained:	
Action Taken:	Closed session entered @ 7:28 pm

- A.) **DISCUSS TO RELEASE CLOSED SESSION MINUTES**
- B.) **DISCUSS THE APPOINTMENT, EMPLOYMENT, COMPENSATION, DISCIPLINE, PERFORMANCE OR DISMISSAL OF A SPECIFIC EMPLOYEE**

10.) EXIT CLOSED SESSION

MOTION TO EXIT CLOSED SESSION

Moved:	Melissa Taylor
Seconded:	Tracy Mann
Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann
Nays:	
Abstained:	
Action Taken:	Closed session EXITED @ 8:09

- 11.) **NEW BUSINESS FOR DISCUSSION, APPROVAL AND POSSIBLE VOTE**
- A.) **MAINTENANCE AND OTHER EMPLOYEE WAGES**

MOTION TO INCREASE THE FOIA OFFICER’S PAY TO \$15/HR

Moved:	Melissa Taylor
Seconded:	Mandy Huff

Ayes:	Mandy Huff, Carl Spath, Jane Buraglio, Melissa Taylor, Tracy Mann
Nays:	
Abstained:	
Action Taken:	passed

BURAGLIO MOTIONED TO MAKE THE STARTING SALARY \$18.00/HR FOR MAINTENANCE WORKERS AND TO HIRE TOBY OSBOURNE AND PAUL SCHMID.

Mears asked if Buraglio wanted to put them in separate motions. Buraglio stood by her motion. The Attorney suggested someone could motion to divide the motion and vote on them separately.

TAYLOR MOTIONED TO DIVIDE BURAGLIO'S MOTION AND VOTE ON THEM SEPARATELY.

Moved:	Melissa Taylor
Seconded:	Carl Spath
Ayes:	Carl Spath, Melissa Taylor
Nays:	Mandy Huff, Jane Buraglio, Tracy Mann
Abstained:	
Action Taken:	Motion Failed

BURAGLIO'S ORIGINAL MOTION TO MAKE THE STARTING SALARY \$18.00/HR FOR MAINTENANCE WORKERS AND TO HIRE TOBY OSBOURNE AND PAUL SCHMID.

Moved:	Jane Buraglio
Seconded:	Tracy Mann
Ayes:	Mandy Huff, Jane Buraglio, Tracy Mann
Nays:	Carl Spath, Melissa Taylor
Abstained:	
Action Taken:	Motion Passed

B.) DEPT ASSIGNMENTS Health and Safety – Tracy Mann. Website and Zoning – Melissa Taylor.

C.) ACCEPT BOARD MEMBER RESIGNATION LETTER Trevor Karr was not present. Mears did not have the resignation letter, but spoke to him and he is getting it notarized. Accepting resignation letter was tabled.

D.) AMENDING THE 2019-10-1 ORDINANCE (DEPARTMENT DUTIES) Mann believes that the FOIA Officer and Water Clerk should be under Finance the way it was before. The position is under his budget. The FOIA Officer should be an office assistant and continue to do the same thing she is doing now, but be under Finance. There was a discussion on what kind of

work the FOIA Officer/Office Assistant would do. Mann suggested that if the Clerk was overwhelmed the Office Assistant could help. Mears stated the Clerk should be doing her own work. Mann reminded Mears that she had the last office assistant doing lots of the Clerk's work and it would be at his discretion what extra work the Office Assistant would do. Mears told Mann that the Clerk did not know what to do and that Kim was supposed to train her and didn't. Mahrt told the board that he would prepare an ordinance that physically undoes the present ordinance and if there are any other changes to let him know. Buraglio suggested resurrecting the old ordinance exactly as it was before. Mann agreed.

E.) VOTE ON RELEASE OF CLOSED SESSION MINUTES FOR 1/19/21 and 2/2/21

MOTION TO APPROVE CONTENT BUT NOT RELEASE THE MINUTES FROM 1/19/21

Moved:	Jane Buraglio
Seconded:	Carl Spath
Ayes:	Melissa Taylor, Carl Spath, Mandy Huff, Jane Buraglio, Tracy Mann
Nays:	
Abstained:	
Action Taken:	PASSED

MOTION TO APPROVE THE CLOSED SESSION MINUTES FROM 2/2/21 WITH THE CORRECTION THAT WE DISCUSSED AND TO RELEASE THEM

Moved:	Jane Buraglio
Seconded:	Mandy Huff
Ayes:	Melissa Taylor, Carl Spath, Mandy Huff, Jane Buraglio, Tracy Mann
Nays:	
Abstained:	
Action Taken:	PASSED

12. MOTION TO ADJOURN

Moved:	Melissa Taylor
Seconded:	Mandy Huff
Ayes:	Melissa Taylor, Carl Spath, Mandy Huff, Jane Buraglio, Tracy Mann
Nays:	
Abstained:	
Action Taken:	Meeting adjourned @ 8:32pm

**Respectfully Submitted,
Allie Sprague
Wapella Village Clerk**