

**Village of Wapella Board Meeting**

**Wednesday, December 15, 2021**

**Village Hall – 7:00 pm**

Meeting called to order by Village President Dennis Klatt.

**Present:**

Dennis Klatt  
Sean Holland  
Lauren Johnson  
Jane Buraglio  
Mark Miller  
Steve Marht – Attorney  
Robin Morrow – Clerk

**Pledge of Allegiance**

**Approval of Minutes:**

Motion to approve minutes from November 17<sup>th</sup>, 2021 meeting made by Jane Buraglio, motion to second by Sean Holland. All voting yes.

**Bills:**

Motion to approve all Village bills made by Jane Buraglio, motion to second by Lauren Johnson. All voting yes.

**Department Reports:**

**STREETS: Jane Buraglio**

It's been a very busy month as usual. Brush is never ending. If you do not see the men outside working, they are inside working.

Christmas decorations were put up on November 19<sup>th</sup> with help from Nelson Thorp and his bucket truck. Thanks to Nelson for the assistance.

There has been extensive reorganization in the shop area. Various lockers have been installed for additional specific storage areas. Durable brackets have been installed for hanging shovels, rakes, and other long handled tools. Storage cabinets have been rearranged. The ceiling supports have been relocated to allow for snowplows. Cold Storage organization has begun.

Three sunken pits on Valerie Lane have been repaired. There is a fourth one that will be addressed.

A broken fence post had to be repaired at the Community center before hanging the Wapella sign. Paul fabricated framework and attached it to the fence. The sign was installed on that framework and withstood the winds on Friday and should stay on that fence for a long time.

I reported an abandoned car sitting on the north side of Main Street across from Casey's. It's been there for about a week with no plates. Officer Pippen called and stated they can determine the owner and will speak with them, however, since it is Village property it will up to the Village to arrange for towing and bill the owner.

Gene Welch stopped by the shop. He and Brian are still working on four pole lights and must do some more underground wire tracing. I will provide him with areal maps of the park which he will

use to detail the work to be done. We will be able to use these maps for future reference about underground wiring and which lights are tied to which breakers in the panels. It is easy for some to question why the lights are not getting fixed in the park; however, they do not have any idea how complicated it is to fix underground wiring without any records of what has been done in the past. My compliments to those gentlemen!

It was agreed by the board that Lauren Johnson would get two \$50 gift cards to be put in thank you cards and given to these gentlemen as a token of appreciation for their hard work and service. No motion. To be approved with bills in January meeting.

#### **HEALTH & SAFETY: Lauren Johnson**

Community Center doors were finally finished by Kyle Koons.

Pictures of some flooding at the Community Center from the strong winds and rainstorms were presented by Jodi Head. Will assess the situation further to determine if it is an ongoing issue.

#### **WATER: Sean Holland**

Water has been quiet and no major issues.

The handling of the late notices and shut off notices went well last month.

#### **ZONING: Mark Miller**

Contractor for solar power company contacted me regarding the zoning and set-back requirements in the village for solar power. A resident is looking to have solar power installed. A permit is not required if installed on homeowner's roof. If it is a free-standing panel it is possible that a permit is required. I will continue working on this and do further research on ordinances needed for any future concerns as we move forward with more green energy issues.

Lingle Trailer blew over and dumpster brought in for clean-up. Permit will be required to replace.

Fitness Center on Walnut Circle parking concern. Parking is very narrow and there is no off-street parking and limited space on property during busy times. There are four ordinances referring to parking obstructions which goes back to Streets (Jane Buraglio). Suggestion would be signage along the street about now route allowing a certain amount of clearance.

#### **FINANCE: Jessica**

##### **CHECKING ACCOUNT NOVEMBER 2021 BALANCES:**

General Fund: \$218,640.07

Water Fund: \$ 81,158.38

Motor Fuel Tax Fund: \$ 98,638.58

Water Project Fund: \$ 86,612.65

Terminix – a check was written to Terminix for the amounts shown on the contract: \$1320. When the November 2021 General Fund bank statement was balanced, it showed two electronic deductions from Terminix, each in the amount of \$643.70 (Total \$1287.40). Terminix told Jane they shredded the check after they changed the amounts to be deducted from our bank account. We need an invoice showing the correct charges. Terminix was asked to send one, but we have not received it yet.

Carri Scharf – We received a statement from Carri Scharf saying we had balances over 90 days past due. Two checks were written and mailed on 8/31/21. One to Carri Scharf Trucking for \$5,606.23 and one to Carri Scharf Materials for \$119.05. Those checks have not cleared. Our

option is to stop payment on those two checks and reissue the checks. Seems this was around same timeframe as the counterfeit checks were made.

Signature Cards – the bank requires a copy of everyone's driver's license, SS number, and occupation. Write all information on the drivers' license copy. Please do that tonight so that I can take all the papers to the bank tomorrow. Once the bank has all this information, they will make the signature card documents. I will bring them to the hall, and everyone can sign all the documents so I can take them all back to Heartland Bank.

**WATER OPERATOR: Steve**

Nothing to report

**CLERK: Robin Morrow**

Locis upgrade and training going well. Thanks to Jane for guidance and support during this transition process to clerk position.

**FOIA OFFICER: Robin Morrow**

Nothing to report

**WEBSITE: Jane Buraglio**

Nothing to report

**PUBLIC COMMENTS: None**

**New Business for discussion, approval, and possible vote:**

Authorization to purchase pressure washer – Quotes provided by M&M pumps for two different pressure washers – a Honda Alcoda \$6875 and a Van Guard \$5950. Better of the two is the Honda with electric start instead of Van Guard with recoil. Motion made by Jane Buraglio that the village purchase the Alcoda model power washer 4405 XD4 at a price of \$6875, motions was second by Lauren Johnson. All voting yes.

Authorization to quote for tree removal on South Third – Motion made by Jane Buraglio allowing Fryman to remove tree on South Third for quoted price of \$700, motion second by Sean Holland. All voting yet.

Authorization for Mediacom to do site survey for internet service and possible upgrade to Mediacom for internet service at the Village Hall – Motion made by Jane Buraglio to proceed with switching internet at both the Village Hall and the Shed from Frontier to Mediacom to our new internet provider, motion second by Lauren Johnson. All voting yes.

Approval of Tax Levy Ordinance – Motion made by Jane Buraglio to approve and submit Tax Levy Ordinance 2021-12-16 for FY June 30, 2022, motion second by Mark Miller. All voting yes.

Mark Miller makes motion to adjourn meeting. Sean Holland seconds.

Meeting adjourned at 7:55