

Village of Wapella Board Meeting

Wednesday, April 19th, 2023

Village Hall – 7:00 pm

Meeting called to order by Village President, Dennis Klatt.

Pledge of Allegiance

ROLL CALL:

Present:

Dennis Klatt
Sean Holland
Jane Buraglio
Mark Miller
Robin Morrow – Clerk

Steve Marht – Attorney (Excused)

Approval of Minutes:

Motion made by Jane Buraglio to approve the minutes for March 22nd, 2023, meeting. Second by Mark Miller. All voting yes. Motion approved.

Bills:

Jane pointed out the Diamond Maps bill was not given to her in December. It got sent to Clyde. In addition, she gave everyone copies of the USDA payment schedule that goes to the year 2058. Motion made by Jane Buraglio to approve the bills as presented to the board. Second by Sean Holland. All voting yes with President, Dennis Klatt, voting yes... Motion approved.

Department Reports:

STREETS: Jane Buraglio

Picked Up Leaves & Brush: 3/14, 3/27, 3/29, 4/12, 4/13

MOWING: Work began on Kubota on 3/24. The men were finally able to move the plows out of shop on 3/29 to make more room to work on all mowers. She wished some of you had come to the shop to see mower servicing in progress. They had a deadline to meet to have the shop ready for the Rabies Clinic in which they had seen approximately 60 dogs. The Kubota had a ruined spindle, compromised gage wheels, needed a belt and a few other major issues discovered during routine maintenance. The batwing had a problem with one of the PTO shafts. Jane hears every year about the hundreds of grease jerks on the batwing and how many hours and tubes of grease it takes to hit each one of them. The John Deere 0-Turn has new mulching blades.

Mowing began on April 7th. The park was mowed first. They will try to mow it at the end of the week, so it is ready for the games. Jane has been talking to Ashley, who is on the ball team board, about the mowing and reminded her to keep vehicles off the trails. Tyrel told her the outfield fence has been put on hold for now. Mowing is subject to, as all other work, weather and other scheduled or unscheduled work as it arises.

WEST ENTRANCE ON MAIN STREET: Jane has been getting complaints about the entrance on Main Street. She contacted the local IDOT office and asked if they could look at the potholes at the west end of Main Street and repair their area. They took care of that quickly. She also contacted Mark Mathon at the

County Highway Department about repairing their portion down the middle at least past the Casey's entrance. She is not sure how fast that will be repaired. The guys started some of our portion yesterday.

SCHEDULED WORK: The outside aerator/detention tank is still on schedule to be cleaned this month. We are also trying to get hydrant flushing done this month.

Chuck Nelson and Rodger Sprague are going to assist in getting the culvert and ditch installed on S Fourth. They are coordinating the day that will happen. It should be done before the end of the month.

ILLEGAL DUMPING: Sent out friendly notice to owner that lives about a mile out of town about using our village dumpsters for their remodeling material and garbage. They were seen and identified using the cameras. They came a second time and Paul told them to call Jane. He called her at work and asked if any of his property taxes went to the Village of Wapella and if he was being denied services. She assured him that none of his property taxes went to the Village. The dumpsters are clearly marked for Village Residents Only. He was very nice about it and told her that he was good with it and would not use them again.

TOWN CLEAN UP: The roll offs have been ordered to be delivered on June 2nd. Jane will make fliers and get them posted. Absolutely no electronics/TVs. No yard waste/tree limbs/dirt. No hazardous materials/oil/wet paint/gas/solvents. No tires. No batteries. Signs will be posted in the shed lot. Roll offs will be on camera.

DRAINAGE: Concerned about the runoff into the ditches on the corner of N Chestnut and N First from the massive pile of dirt on the FS lot. Jane asked if our zoning has any permitting requirements about installing silt fence for construction that involves that much dirt work?

PARK: The porta potties have been delivered to the ball field parking lot area by Trimble's. Natalie said fields are booked every night with games on the weekends. Scott is keeping an eye on the garbage and bathrooms at the pavilion. The bathrooms were opened, and water turned on at the park on April 10th. We've had a few below freezing nights since then that made her kind of nervous, but so far all is okay.

HEALTH & SAFETY: Open

Everything was turned over to Jane from Lauren. No updates to report currently.

WATER: Sean Holland

WATER CONNECTIONS VERIFICATION: Sean was contacted by Jane and explained that the EPA has mandated that we determine the type of connections we have from the water mains to the pit and from the pit to the customer – copper, plastic, or black iron pipe. The EPA wants to know in a report that the village does not have any lead pipes from the mains to the pit and from the pit to the customer. All our connections from the main to the pit are copper. The age of our system determines that the village did not use any lead pipes. If we did, we would have to replace those connections all at our cost. What exists inside the houses would be up to the customer to alleviate the problem. Sean asked when this was due, and Jane stated that it had to be turned in by the 15th. The initial report was turned in, however, there are still a few that still must be checked.

Most of the connections in the pit are buried and would require digging each one of them, which would compromise the pipes by causing the yoke and riser to wobble. Another problem is many services going into the homes are either in a crawl space or in a basement where we do not have access. We have been able to determine quite a few connections by asking the owners we could catch at home and plumbers familiar with certain areas. The problem is that most homeowners are not home during the day.

Our operator works for other villages and those board members have canvassed their customers by going door-to-door. We can start by doing this ourselves. She has printed sheets that break our village into sections. We can also mail out a questionnaire, which must be returned, and then follow up by going door-to-door to the ones who do not answer. Either way, all connections must be determined for the EPA. The board agreed the first step would be to send out fliers to get the information needed.

WATER MAIN MAPS: Jane learned that the village hired Diamond Maps in 2012 to map and located our water mains, fire hydrants and valves. We pay a yearly hosting subscription for the maps. Those maps have sat idle, used only for reference ever since then. No maintenance has been done to them to keep them current. They have the capability of us documenting main breaks, main replacements, logging pictures and related information about the maintenance. The maps are now on the shop computer. Jane does GIS mapping for the County and is familiar with map maintenance. She is going to work with Zach from Diamond Maps and Scott to begin loading onto our copy of the maps all the information we have accumulated about the water main work.

MR SYSTEMS WIRELESS: Jane gave a detailed print of the Diamond maps to Levi at MR Systems. They are going to avoid the water mains as best as they can. She expects there will be some crossover areas.

ZONING: Mark Miller

Nothing to Report

FINANCE: Jane/Pat

Account Balances as of March 31, 2023

General Fund Checking	\$113,699.52
Park CD (Heartland)	\$ 41,564.04
Park CD (DeWitt Savings)	\$ 54,679.87
Police CD (DeWitt Savings)	\$ 18,402.95
Water Fund Checking	\$ 63,999.84
Motor Fuel Checking	\$115,218.48
<u>Water Project Fund Checking</u>	<u>\$127,328.83</u>
Total:	\$534,893.53

OPEN MEETINGS ACT & FREEDOM OF INFORMATION ACT CERTIFICATES:

Jane mentioned that everyone must Register on the IL Attorney General Website – Local Government We all must take the Open Meeting Act course and get our Certificates to Robin so she can have them on file.

Robin must get her Freedom of Information and the Open Meetings Act Certificates.

WATER OPERATOR: Steve

Nothing to report.

CLERK: Robin Morrow

Nothing to report.

FOIA OFFICER: Robin Morrow

Nothing to Report

WEBSITE: Jane Buraglio

All updated

PUBLIC COMMENTS/Village Organizations:

Dale Karr – Commented about the village employees not picking up brush all around town and only in certain areas. He asked if the employees have set hours and what their lunch hours are as well as their quitting time. He stated he sees cars at the shed all the time after hours.

Brandon Karr - asked what was being done or what the village could do about getting the elevator to clean up the rotting corn pile. This can cause a lot of safety hazards with residents who have auto immune disorders and draw all sorts of critters, etc. In addition, there are numerous RR ties lying around that the RR or the company doing the work should be cleaning up.

Mayor's Report: Before going into New Business, Dennis stated that with all the new board members coming in they would be sworn in at next meeting. He would like to conduct meetings with each one individually to see what their interests are and determine what strengths/weaknesses are to better assist in assignment of department. Dennis stated that at this point no department position is guaranteed. He would just like to talk to everyone.

NEW BUSINESS FOR DISCUSSION, APPROVAL, AND POSSIBLE VOTE:

MFT AUDITS 2011 through 2021

Jane has been working with Bryan Trygg on the MFT (Motor Fuel Tax) audits for a few months. Trying to find old documents that supported what had been spent as shown on MFT bank statements was not an easy task. She contacted vendors and sometimes was lucky that they still had old invoices. Jane has reported at other meetings that after the initial review of several years of documents we might have to reimburse the MFT fund over \$13,000 because of inappropriate spending from the MFT fund. If she found any old invoices related to oil and chipping materials, she sent them on to Brian.

Jane stated that she finally got an email from Bryan with attached documents and an explanation of his audit. After identifying several ineligible expenditures paid out of MFT, those payments were used to correct an erroneous deposit made in 2016. We ended up with a balance of \$1800.90 that became surplus and credited to the Village unobligated balance. Therefore, NO transfer of funds will be needed after we return the approved and signed documents. Next is the 2022 MFT audit and from then on it should be done every year.

1. **Discussion and possible approval of Revised Resolution for Maintenance Under IL Highway Code. 16-00000-00-GM 1/1/2016 to 12/31/2016**
 - a. **Revised Resolution for Section 16-00000-00-GM (Must be approved by Board Vote and signed/sealed by Clerk)**
 - b. **Revised Maintenance Expenditure Statement 16-00000-00-GM (President signature required)**
 - c. **Revised Estimate of Maintenance Cost 18-00000-00-GM (President signature required)**

Jane Buraglio made a motion to approve the **Revised Resolution for Maintenance Under IL Highway Code 16-00000-00-GM 1/1/2016 to 12/31/2016**. Second by Mark Miller. All voting yes. Motion approved.

2. **Discussion and possible approval of Revised Resolution for Maintenance Under IL Highway Code. 22-00000-00-GM 1/1/2022 to 12/31/2022**
 - a. **Revised Resolution for Maintenance 22-00000-00-GM (Must be approved by Board Vote and signed/sealed by Clerk.)**

Rodger brought this with him tonight. Once approved it will allow us to reimburse General Fund for some of the materials we paid for last year. Rodger explained the process and stated that MF needs to reimburse GF \$17,000.

Jane Buraglio made a motion to approve the **Revised Resolution for Maintenance Under IL Highway Code 22-00000-00-GM 1/1/2022 to 12/31/2022**. Second by Sean Holland. All voting yes. Motion approved.

Mark asked Jane, for the sake of clarity, to explain to the new members in the room what Paris is. Jane stated that Paris is IDOT in Paris, IL. Contacts there are very helpful.

Dennis asked a question about our streets. He wanted to know if there was anything that could be done with the streets with all the excess gravel in cross sections from last year's road work. Roger Sprague explained that it was due to old material that was used up that would get lodged in the equipment allowing more rock going through chipping machine than needed. All that old material was used up, therefore, there should not be an issue going forward. Roger suggested that it could be broomed, and Dennis's concern is that it just seems like a lot. Some places are built up and the concern is that it creates a possible driving hazard. This is where the rock did not adhere to the oil. Discussion on possible ways of cleaning up and the possibility of using the street broom.

SIDEWALK REPLACEMENT/REPAIR:

Jane stated that she had given Rodger a map showing certain sidewalks in town that need to be replaced or repaired. She also has a Sidewalk Maintenance/Inspection Program checklist provided by our Risk Management Insurance that is helping her identify problem areas. Her hope is to be able to have some of this work done using MFT funds.

THORP ROAD UPGRADE

Rodger was here in November and spoke to us about Thorps Road. This is still a planned project. It will involve the Village, Clintonia Township, and the Dewitt County Road and Bridge Committee and possibly the elevator. Jane has asked to be included in those meetings. Something must be done to that section of the road. It is deteriorating fast, and it will only get worse with the added traffic that is being sent to the Ten Mile Grain elevator.

Jane suggested to take short recess to get the above documents signed. Everyone agreed.
Recessed @ 7:55pm.

Reconvened @ 8:15pm

- 3. Discussion and possible approval of Ideal Lawn Maintenance quote for installing 9 inches of certified wood playground mulch and Black 10" border sections (approx. 200ft) around the playground.**

The board discussed the difference between wood mulch and rubber mulch, and which would be better and most cost efficient. Mark asked what firefighters' opinions would be by using the rubber mulch. Jane presented the board with a quote for installing 9 inches of certified wood playground mulch including a border to keep mulch in place. Mark mentioned that if using rubber, it would only need to be 6" vs the 9" of wood. After much discussion on the cost difference and life span of each, the board determined to table this agenda item pending further research/quotes/etc.

- 4. Discussion and possible approval of an Ordinance Amending the Municipal Code of the Village of Wapella by the Addition of Chapter 53 Establishing Standards for the Construction of Facilities on the Right of Way**

Permit fee on page 13 to be \$50. Jane Buraglio made a motion to approve the Ordinance Amending the Municipal Code of the Village of Wapella by the Addition of Chapter 53 Establishing Standards for the Construction of Facilities on the Right of Way 2023-04-19. Second by Mark Miller. All voting yes. Motion approved.

Motion to adjourn made by Sean Holland. Second by Mark Miller. All in favor.

Meeting adjourned @ 8:30 pm

Respectfully submitted by:
Robin Morrow, Village Clerk