

VILLAGE OF WAPELLA

Village Hall
312 Main Street – P. O. Box 148
Wapella, Illinois 61777

BOARD MEETING – MINUTES March 20, 2018

Regular Meeting

7:00 pm

President announced the village recorder is on and recording and NOT his personal phone.

1. Meeting called to order by President Rich Karr at 7:00 PM

2. Pledge of Allegiance led by President Rich Karr

3. Roll Call by Acting Village Clerk Maxine Schwartz

Name	Title	Status
Rich Karr	President	Present
Sherry Mears	Trustee	Present
Mandy Huff	Trustee	Present
Rayna Kaufman	Trustee	Present
Nancy Falk	Trustee	Present
Ryan Carter	Trustee	Absent
Bryan Atwood	Trustee	Present
Steve Mahrt	Village Attorney	Present
Maxine Schwartz	Acting Village Clerk	Present

4. APPROVAL OF MINUTES - February 20, 2018

Moved:	Mandy Huff
Seconded:	Sherry Mears
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Motion Carried - February 20, 2018 minutes approved as presented to the board.

5. APPROVAL OF OKAYED BILLS

Sherry Mears would like to call Birkey's and question a bill.

Moved:	Sherry Mears
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to pay all village bills.

6. Department Reports

- A) Streets** - Sherry Mears reported that no water main breaks had occurred last month. The backhoe has been fixed. The village employees are getting ready to open the park for the summer. Rabies Clinic went well.
- B) Health and Safety** - Bryan Atwood reported the roof over the old gym at the community center has been repaired by Action Roofing. Shea Weides has been working on repairing the gym floor. The east and west ends of the floor also need some repairing, Shea will be working on those bad sections of the floor. Greg Hale has installed a new drinking fountain. An electrical outlet for the water fountain is in the wall and will need moved. The new water fountain is handicapped accessible so will be 8 inches lower than the old fountain. This will bring the fountain up to code. Bryan has contacted Jason Brad from Ideal Mowing Service about mowing the park and community center for the season. Bryan will also be meeting with Derek Fryman in regards to the concession stand at the ball diamond.
- C) Water** - Nancy Falk reported herself and Mandy Huff had met with a representative from the USDA and are getting the required signatures on all copies of any paperwork needed. She will be getting the paper work to Steve Mahrt, Village Attorney to go over. Steve Mahrt reported he had done the right-a-way paper work and the title work for the water project. The village is getting closer to getting a new water main installed. No new water main breaks. Water meters are read and ready for billing.
- D) Zoning** - Nothing to report
- E) Finance** - Rayna Kaufman had nothing to report
- F) Water Operator** - No report
- G) Village Clerk** - Maxine Schwartz reported to the board the village employees were back to reading meters.
- H) FOIA Officer** - Kim Donovan has prepared a FOIA report for the board. FOIA request included agendas and minutes for the festival committee. Rich Karr stated the festival committee is an advisory committee to him only and are not required to have agendas and minutes per the Open Meetings Act. Audio recordings of closed session meetings were requested, but the board has never released the audio recordings. W-2's of all trustees and employees along with other village tax information have been requested. Three FOIA are still waiting on payment, which will be discussed later on in the meeting. Also reported was the cost for FOIA's in February which was about \$1,500. 00 in employee wages, \$300.00 for attorney fees and the beat goes on.....

7.PUBLIC COMMENT - The village board heard all public comments and addressed as needed.

NEW BUSINESS:

A. Zoning Board Hearing Recommendations

(a) Windmill Ordinance - The Zoning Board recommended to accept the windmill ordinance has presented and to charge \$100.00 for an application permit fee. The zoning board held a hearing in early March. This meeting is where the public was given the opportunity to express their opinions for or against the windmills. During that hearing the ZBA heard from several residents that were against the windmills and no one spoke in favor. After some discussion Steve Mahrt suggested to plug in an amount tonight and then in the future the board can always amend the ordinance.

Motion - To include a application fee of \$100.00 per permit.

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood.
Nays:	None
Abstained:	None

Motion carried to include an application fee of \$100.00 per permit.

Discussion to amend the Windmill Ordinance Zoning code to include a section 11. this will include to prevent windmills from being constructed any closer than 1 1/2 miles outside the village corporate limits.

Motion - To accept an Ordinance Amending the Zoning Code - Section XI - Windmill Conversion Systems as presented to the village board.

Moved:	Mandy Huff
Seconded:	Sherry Mears
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood.
Nays:	None
Abstained:	None

Motion carried to accept the Ordinance Amending the Zoning Code - Section XI - Windmill Conversion Systems.

(b) Property at 100 South Forth - The Red Geranium, Tom Brame is planning on opening a winery at this address. The village has this property zoned residential currently. The board needs to change the zoning from residential to commercial as recommended by the ZBA.

Motion - to change the zoning on property 100 South Fourth from residential to B-1 General Commercial District.

Moved:	Sherry Mears
Seconded:	Rayna Kaufman
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood.
Nays:	None
Abstained:	None

Motion carried to change the property at 100 South Fourth from residential to B-1 General Commercial District

(c) Property at 601 North Chestnut - This property has been zoned commercial and needs to be changed to single family residential, as recommended by the ZBA

Motion - to change the property at 601 North Chestnut from commercial to single family residential

Moved:	Sherry Mears
Seconded:	Rayna Kaufman
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood.
Nays:	None
Abstained:	None

Motion carried to change the property at 601 North Chestnut from commercial to single family residential.

B. Discussion and vote to add Stephanie Wrage to the ZBA.

Rich Karr would like to recommend the board appoint Stephanie Wrage to the ZBA.

Motion - to accept Stephanie Wrage to the ZBA.

Moved:	Sherry Mears
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood.
Nays:	None
Abstained:	None

Motion carried to appoint Stephanie Wrage to the ZBA.

C. Water deposit amendment - Tabled

D. Cathodic protection - Already passed

E. Pit clean out at the pump house - Tabled

F. Add unpaid bills to water bills - The village has to find a way to collect past due bills owed to the village from residents. Village Attorney, Steve Mahrt, has been doing research on this matter. Several other municipalities have an ordinance that allows the village shut off a residents water for having other bills that remain unpaid. A resident can not take advantage of some village services without paying for other services provided by the village. Steve will bring back an ordinance next month.

G. Loan resolution - This is for the water main improvement, any time the village applies for a loan they must pass as resolution. This states the village is expressing its intent to borrow the money

and will abide by all the terms of the loan documents, it does not commit you to the project but it does say if you move forward you are in compliance.

Motion - To accept the resolution for the water main project.

Moved:	Nancy Falk
Seconded:	Sherry Mears
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to accept the resolution for the water main project

H. Open a banking account for the water main project - Rich Karr and Rayna Kaufman will get together and get Rayna's name on all the village banking accounts. An account has to be open for strictly the water main project, a construction account is required to move forward with this project. This needs to be done as soon as possible.

I. Overtime changes to the handbook - The current handbook now states that overtime can not be paid until after 40 have been worked in a week. Water main breaks does not always occur during regular business hours. The guys come in during the night and work in the cold. Rayna stated she believes that the guys should have to work 40 hours before getting overtime pay. She has looked at the timecards and some days the guys are leaving early. Sherry said the guys are here, they call and go home early because there is nothing to do. Some concerns were that an employee got paid overtime to sit for 4-5 hours at the rabies clinic. The village ordinance states that an employee will receive time and one half pay after a 40 hour work week. The handbook also states an employee will receive time and one half pay after a 40 hour work week.

Motion - To change the ordinance/handbook to read anything over 8 hours will be overtime or if an employee is called in outside of business hours.

Moved:	Sherry Mears
Seconded:	Bryan Atwood
Ayes:	Sherry Mears, Mandy Huff, Nancy Falk, Bryan Atwood
Nays:	Rayna Kaufman
Abstained:	None

Motion carried to change the ordinance /handbook to read anything over 8 hours will be overtime or if an employee is called in outside of business hours.

J. Go fund me page for festival - Sherry asked Village Attorney, Steve Mahrt. Steve replied this can be set up as long as the money goes to village hall. The checks should be made to the Village of Wapella.

Motion- To start a Go Fund Me account for the Wapella Festival - "Party in the Park" on June 1, 2, and 3 2018.

Moved:	Sherry Mears
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Mandy Huff, Nancy Falk, Rayna Kaufman, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to start a GO Fund Me account for the Wapella Festival - "Party in the Park"

K. - Money for festival t-shirts - Sherry has two different places researching the t-shirts. The cost from Aramark \$6.00 for a small to XL t-shirt and for 2XL to 5XL is \$8.00. Sherry has done all the art work for the t-shirts but is still waiting for the price for a set-up fee. She has been working with Denim Graphics in LeRoy, Illinois. The price is \$7.35 t-shirts small to XL, \$9.75 for 2XL, \$10.75 for 3XL and \$10.85 for 4XL. To purchase 113 t-shirts the cost is \$1037.00 but if all shirts sale the village could make around \$600.00. Mandy Huff suggested Sherry ask Aramark to bundle the prices maybe we could get a cheaper price.

Motion - To order t-shirts to not exceed \$1,100.00 for festival t-shirts.

Moved:	Sherry Mears
Seconded:	Bryan Atwood
Ayes:	Sherry Mears, Mandy Huff, Nancy Falk, Rayna Kaufman, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to purchase t-shirts, not to exceed \$1,100.00

L. Repair gym floor - Bryan Atwood reported that Shea Weides has been working on repairing the gym floor. The gym had 5 places that was peeling up and has now been repaired.

M. Install water fountain at the community center - Bryan Atwood reported to the board that the water fountain has an electrical box that needs moved but will need an electrician. He has contacted Greg Hale and Jason Trimble.

N. Bases for the baseball diamond - Mandy Huff would like to table this.

O. Village Hall lights - The hall needs some new bulbs and clean or replace the lens

8. Executive session

Motion - To enter into executive session for the appointment, employment, compensation, discipline, performance, of dismissal of specific employee(5ilcs 120/2(C)(1)).

Moved:	Sherry Mears
Seconded:	Mandy Huff
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to entered into executive session

Motion - to come out of executive session

Moved:	Sherry Mears
Seconded:	Rayna Kaufman
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Motion carried to come out of Executive Session

THE VILLAGE BOARD RECONVENED THE OPEN MEETING FOLLOWING THE EXECUTIVE SESSION

ROLL CALL FOLLOWING EXECUTIVE SESSION BY MAXINE SCHWARTZ

Name	Title	Status
Rich Karr	President	Present
Sherry Mears	Trustee	Present
Mandy Huff	Trustee	Present
Rayna Kaufman	Trustee	Present
Nancy Falk	Trustee	Present
Ryan Carter	Trustee	Absent
Bryan Atwood	Trustee	Present
Steve Mahrt	Village Attorney	Present
Maxine Schwartz	Acting Village Clerk	Present

MOTION - To adjourn the meeting.

Moved:	Sherry Mears
Seconded:	Rayna Kaufman
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None

Meeting Adjourned @ 8:45 PM

Respectfully Submitted,



Maxine Schwartz

Acting Wapella Village Clerk