

VILLAGE OF WAPELLA

Village Hall
312 Main Street – P. O. Box 148
Wapella, Illinois 61777

SPECIAL BOARD MEETING – MINUTES August 28, 2018

Special Meeting

7:00 pm

I. Meeting called to order by President Bryan Atwood

2. Pledge of Allegiance led by President Bryan Atwood

3. Roll Call by Acting Clerk Maxine Schwartz

| Name | Title | Status |
|-----------------|----------------------|---------|
| Bryan Atwood | President | Present |
| Sherry Mears | Trustee | Present |
| Mandy Huff | Trustee | Present |
| Rayna Kaufman | Trustee | Present |
| Nancy Falk | Trustee | Present |
| Holly Hamm | Trustee | Present |
| | Trustee | |
| Steve Mahrt | Village Attorney | Present |
| Maxine Schwartz | Acting Village Clerk | Present |

4. APPROVAL OF MINUTES - AUGUST 28, 2018 VILLAGE BOARD MEETING

| | |
|---------------|---|
| Moved: | Mandy Huff |
| Seconded: | Nancy Falk |
| Ayes: | Sherry Mears, Rayna Kaufman, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | Mandy Huff |
| Action Taken: | Motion carried - minutes approved |

5. Public Comments - comments were addressed by the board as needed.

6. New Business

a) Accept resignation letter(s) - None were presented to the board

b) Assignments of Department Heads - President Atwood assigned Mandy Huff to streets, replacing Sherry Mears, Huff will continue as co-chair of water. Holly Hamm will take over finance, replacing Rayna Kaufman. Sherry Mears was assigned Zoning. Nancy Falk will continue on the water department and Bryan Atwood will still continue to do Health and Safety until he resigns his trustee position.

c) Nomination for a new trustee - no seats available at this time.

d) Vote and appoint a new trustee to the village board - no vacant seats at this time.

e) Letter to bank authorizing signature of head of finance to all village accounts - Holly Hamm is now the new department head of finance and needs to be added to all village bank accounts and any other financial accounts the village owns, which also includes President Bryan Atwood and Village Treasurer Penny Nichols.

Motion to draft a letter to add Holly Hamm to all village bank accounts and any other financial accounts owned by the village which includes Bryan Atwood and Penny Nichols.

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|---------------|---|
| Moved: | Mandy Huff |
| Seconded: | Nancy Falk |
| Ayes: | Sherry Mears, Rayna Kaufman, Nancy Falk, Mandy Huff, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried - Letter to bank approving Holly Hamm to all village bank accounts |

f) Discuss and vote to add two new water services to park - Nancy Falk explained to the board this needed to be done to upgrade the service for the new water mains.

Motion to add two new water services for the park not to exceed \$7,650.00

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|---------------|---|
| Moved: | Mandy Huff |
| Seconded: | Sherry Mears |
| Ayes: | Sherry Mears, Rayna Kaufman, Nancy Falk, Mandy Huff, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried - to add two new water services to park not to exceed \$7,650.00 |

g) Discuss and vote on installing two flushing devices for the water department not to exceed \$12,000.00.

Motion to install two new flushing devices not to exceed \$12,000.00

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| Moved: | Nancy Falk |
| Seconded: | Sherry Mears |
| Ayes: | Sherry Mears, Rayna Kaufman, Nancy Falk, Mandy Huff, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried - to install two new flushing devices not to exceed \$12,000.00 |

h) Discuss and vote on reconciliation for 2016-2017 for IDOT per Rodger Sprague - this is just to close out the records for the mentioned years.

Motion to accept reconciliation for 2016-2017.

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|---------------|---|
| Moved: | Sherry Mears |
| Seconded: | Mandy Huff |
| Ayes: | Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried to accept reconciliation for 2016-2017 |

i) Discuss and vote to approve Resolution for Maintenance of Streets and Highway by Municipality Under the Illinois Highway Code 2018 - This is the paper work needed to oil and chip the village streets for this year.

Motion to approve the Resolution for maintenance on village streets not to exceed \$24,000.00

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|---------------|---|
| Moved: | Sherry Mears |
| Seconded: | Mandy Huff |
| Ayes: | Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried as stated above |

j) Approval to pay Rodger Sprague for MFT work done for village - The village hires Rodger Sprague to evaluate the streets and determine which streets need to be oiled and chipped this year. Mr. Sprague charges the village 7% of the total bill for road work. Mr. Sprague receives his pay in two separate installments. His first payment will be \$802.81.

Motion to pay Rodger Sprague \$802.81

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|---------------|---|
| Moved: | Sherry Mears |
| Seconded: | Mandy Huff |
| Ayes: | Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried to pay Rodger Sprague \$802.81 |

k) Discuss and vote on garbage contracts - The contract with Area Disposal has expired and the village needs to enter into a new contract. The village received three different bids for garbage removal for village residents. After some discussion the village decided Area Disposal was the best fit for residents. Sherry Mears and Rayna Kaufman expressed some concerns.

Motion to accept Area Disposal's contract for garbage removal.

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| Moved: | Mandy Huff |
| Seconded: | Nancy Falk |
| Ayes: | Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | Sherry Mears, Rayna Kaufman |
| Abstained: | None |
| Action Taken: | Motion carried to accept Area Disposal Contract |

I) Discuss and vote on Metro Communication Company Contracts - Village Attorney, Steve Mahrt presented the board with a contract from Metro Communications Company. Metro is planning on installing an underground fiber optic cable on village property.

Motion to accept contract from Metro Communication Company.

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| Moved: | Mandy Huff |
| Seconded: | Nancy Falk |
| Ayes: | Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | Sherry Mears, Rayna Kaufman |
| Abstained: | None |
| Action Taken: | Motion carried to accept Metro Communications Company Contract |

President Atwood asked if the village trustees had any other items that needed to be discussed, hearing none President Atwood asked for a motion to adjourn.

Motion to adjourn

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|---------------|---|
| Moved: | Sherry Mears |
| Seconded: | Nancy Falk |
| Ayes: | Sherry Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood |
| Nays: | None |
| Abstained: | None |
| Action Taken: | Motion carried meeting adjourn |

Meeting adjourned at 7:45PM

Respectfully Submitted,



**Maxine Schwartz
Acting Wapella Village Clerk**