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VILLAGE OF WAPELLA

Village Hall
312 Main Street – P. O. Box 148
Wapella, Illinois 61777

BOARD MEETING – MINUTES
AUGUST 21, 2018

Regular Meeting 7:00 pm

I. Meeting called to order by President Bryan Atwood

2. Pledge of Allegiance led by President Bryan Atwood, President Atwood announced the meeting is being recorded

3. Roll Call by Acting Clerk Maxine Schwartz

Name	Title	Status
Bryan Atwood	President	Present
Sherry Mears	Trustee	Present
Mandy Huff	Trustee	Absent
Rayna Kaufman	Trustee	Present
Nancy Falk	Trustee	Present
Ryan Carter	Trustee	Absent
Bryan Atwood	Trustee	Present
Steve Mahrt	Village Attorney	Present
Maxine Schwartz	Acting Village Clerk	Present

4. APPROVAL OF MINUTES - JULY 24, 2018

Moved:	Sherry Mears
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried - minutes approved as presented to board

APPROVAL OF MINUTES - August 7, 2018

Moved:	Sherry Mears

Seconded:	Nancy Falk
Ayes:	Sherry Mears, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	Rayna Kaufman
Action Taken:	Motion carried - minutes approved as presented to board

5. APPROVAL OF VILLAGE BILLS

Moved:	Sherry Mears
Seconded:	Nancy Falk
Ayes:	Sherry Mears, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried - minutes approved as presented to the board

6. Department Reports

A) Streets - Trustee Mears reported to the board the village had been doing some drainage work by FS. She then asked Rodger Sprague reported on the village streets. The village will be doing $22,937.50 of oiling and chipping. Mr. Sprague presented a bill for his services. He explained he charges 7% of the total amount of work done. His bill to be paid will be on the agenda for the next meeting. The village will owe Mr. Sprague $1,605.63 to be paid in two installments.

B) Health and Safety - Bryan Atwood reported that the Community Center will be needing a substantial amount of work done next year which will include a new roof on the gym part of the building. He reminded the board that any big projects will need to be put in the budget for next year.

C) Water - Trustee Falk reported to the board the village has had a water shut off and boil order due to the new water main installation project. The boil order has been lifted. The village needs to install two water flushing devices while the construction crew is doing work on the water main. This will expense need to be on the next agenda. Trustee Kaufman would like to see a better way to let people in town know of a boil order. President Atwood explained to Kaufman notices are posted at the hall, post office and Casey's. President Atwood also explained to Kaufman, he personally, went around to every house and left a flyer with the resident if they were home or he taped the notice to the door. Kaufman thought the village should still have a better way to inform residents but offered no ideas.

D) Zoning - Trustee Mears reported she had issued one building permit to TKS Concrete Specialist.

E) Finance - Trustee Kaufman had no finance report. President Atwood reminded Kaufman she would need to be scheduling a few budget workshops in the next month. Kaufman said she was unaware this needed to be done. President Atwood explained it was necessary for the budget.

F) Water Operator - No report from Clyde Leggett

G) Acting Village Clerk - Maxine Schwartz had no report

H) FOIA Officer - Kim Donovan reported to the board, the village is still receiving FOIA from one village resident. Village bank statements, check register logs, treasure's reports, minutes, resignation letters and water billing registers are still being requested. Residents are still upset that one village resident

continues to get every persons water bill every month. Donovan has been working on sorting and getting past FOIA in some sort of order. FOIA's from 8-10 years ago were very large, some as large as 400-500 per FOIA.

7.PUBLIC COMMENT - The village board heard all public comments and addressed as needed.

8. NEW BUSINESS

Mandy Huff joined the meeting at 7:45PM

A. Approval of garbage contracts - Area Disposal and Roberts were both present and gave a small presentation of the new contracts and answered questions from the village board. The board decided table until next meeting.

B. Approval to sign payment for water project - The village needs to approve the payment to Laverdiere a payment of $165,339.51.

Motion to pay Laverdiere a payment of $165,339.51

Moved:	Nancy Falk
Seconded:	Sherry Mears
Ayes:	Sherry Mears, Rayna Kaufman, Nancy Falk, Mandy Huff, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to pay Laverdiere $165,339.51

C. Approve contract for Metro Communication Company - Trustee Mears stated she would like more information and is going to ask Metro to come to the next special village board meeting.

D. Community Center Rental - Tabled

E. Accept Resignation - Trustee Mears she had an electronic copy on her phone. Village Attorney advised the board they could indeed accept the resignation letter in electronic form.

Motion to accept Ryan Caters resignation

Moved:	Nancy Falk
Seconded:	Sherry Mears
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to accept the letter of resignation from Ryan Carter

F. Nomination and appointment of village trustee - President Atwood explained that since the village has received and accepted the resignation letter of Ryan Carter the village now has an open seat on the board. President Atwood nominated Holly Hamm to fill the vacant seat. President Atwood said

Holly has a degree in finance and works for Edward Jones in Clinton and would be a great addition to the village board. Holly spoke and told the board she had lived in the village for many years.

Motion - To accept the nomination and appoint Holly Hamm to the vacant village board seat.

Moved:	Bryan Atwood
Seconded:	Nancy Falk
Ayes:	Nancy Falk, Mandy Huff, Bryan Atwood
Nays:	Rayna Kaufman
Abstained:	Sherry Mears
Action Taken:	Motion Carried - Holly Hamm appointed to village board

G. Assignment of Department Heads - President Atwood is going to hold off for now

H. Letter to bank to add head of finance to all village accounts - President Atwood will hold off on this matter until the new department heads are assigned.

MOTION TO ADJOURN

Moved:	Sherry Mears
Seconded:	Mandy Huff
Ayes:	Sherry Mears, Mandy Huff, Rayna Kaufman, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion Carried - Holly Hamm appointed to village board

Meeting Adjourned at 8:45 PM

Respectfully Submitted,

Maxine Schwartz
Acting Wapella Village Clerk