

**VILLAGE OF WAPELLA**  
 Village Hall  
 312 Main Street – P. O. Box 148  
 Wapella, Illinois 61777

BOARD MEETING – MINUTES  
 November 20, 2018

Regular Meeting

7:00 pm

1. Meeting called to order by President
2. Pledge of Allegiance led by President
3. Roll Call by Lauren Johnson, Village Clerk

Name	Title	Status
Bryan Atwood	President	Present
Sherry Mears	Trustee	Absent
Mandy Huff	Trustee	Present
Rayna Kaufman	Trustee	Absent
Nancy Falk	Trustee	Present
Holly Hamm	Trustee	Present
	Trustee	
Steve Mahrt	Village Attorney	Present
Lauren Johnson	Village Clerk	Present

**4. APPROVAL OF MINUTES - October 16, 2018 and October 30, 2018**

Moved:	Brian Atwood
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to approve October 16, 2018 minutes and October 30, 2018

**5. APPROVAL OF MONTHLY BILLS**

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to approve all bills as presented to the board

**6. Department Reports**

**A) Streets** - Trustee Huff reported to the board the village employees are getting ready to get the wreaths put up. Everything is running smoothly.

**B) Health and Safety** - President Atwood reported to the board that there is an issue with the light on the flag pole. Recommends a solar light. Bathrooms have been winterized.

**C) Water** - Trustee Falk reported to the board that nothing new is going on, other than getting some new meters for some of the older meters in town.

**D) Zoning** - No report

**E) Finance** - No report

**F) Water Operator** - Clyde will be resigning from the water department effective the 1st of the year. Recommends Steve Westerfield replace his position (Clyde will remain the emergency operator if necessary). Steve Westerfield was present to present his qualifications. Nancy Falk asked if a job posting was necessary - Steve Mahrt suggested to go ahead and post a job opening in the local paper. Discussed with Nancy Falk the idea of replacing and updating all meters per availability in the budget. Remote Reads would be ideal (but pricey).

**G) Village Clerk** - No report

**H) FOIA Officer** - A report was presented to all board members regarding the October 2018 FOIA requests. The village continues to receive FOIA Requests from Jane Buraglio. Buraglio requests every residents water bill monthly. This is still getting complaints from village residents. No one understands why one person needs or wants to see someone else's water bill. The law requires the village to turn over anyone or everyone's water billing information to Buraglio as she requests every month. Total cost for FOIA expense to the village for the month of October was approximately \$1400.00 in wages and \$31.00 in postage to mail FOIA documents to Buraglio.

**7. PUBLIC COMMENT** - The village board heard all public comments and addressed as needed.

## **8. NEW BUSINESS**

### **A. Appoint and Swear in Village Clerk**

**Motion** - To swear in Lauren Johnson as Village Clerk; Lauren Johnson sworn in.

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to swear in Lauren Johnson as Village Clerk

### **B. Tax Levy Ordinance discussion and approval - Version 1**

Steve Mahrt prepared two versions one for increasing the levy or one to remain the same as last year.

**C. Tax Levy Ordinance discussion and approval - Version 2**

**Motion - To approve Tax Levy Ordinance Version 2**

Moved:	Mandy Huff
Seconded:	Nancy
Ayes:	Sherry Mears, Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to approve Tax Levy Ordinance Version Two.

**D. Backhoe maintenance expense**

Mandy discusses the need for \$1000 to maintain the backhoe.

**Motion - Not to exceed \$1000 for backhoe maintenance.**

Moved:	Mandy Huff
Seconded:	Nancy Huff
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to approve backhoe maintenance.

**E. Employee Christmas Bonus**

**Hourly employees to receive \$125 Christmas Bonus**

**Motion - To approve Christmas Bonuses for hourly employees for \$125 after taxes**

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to pass Christmas bonuses.

**9. Executive Session**

**Motion - To go into Executive Session for the discussion of minutes of meetings lawfully closed under this ACT, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2 (c) 21)).**

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None

Action Taken:	Motion carried to go into executive session.
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**F. New Business Continued**

**Roll call by Village Clerk Lauren Johnson**

Name	Title	Status
Bryan Atwood	President	Present
Sherry Mears	Trustee	Absent
Mandy Huff	Trustee	Present
Rayna Kaufman	Trustee	Absent
Nancy Falk	Trustee	Present
Holly Hamm	Trustee	Present
	Trustee	
Steve Mahrt	Village Attorney	Present
Lauren Johnson	Village Clerk	Present

**Motion** - To approve closed session minutes be released the minutes of meetings lawfully closed under this ACT, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 (5 ILCS 120/2 (c) 21)) for: January, 16, 2018; January 30, 2018; March 20, 2018; April 17, 2018; May 29, 2018; September 18, 2018.

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried to release closed session minutes.

**MOTION TO ADJOURN** - President Atwood asked for a motion to adjourn

Moved:	Mandy Huff
Seconded:	Nancy Falk
Ayes:	Mandy Huff, Nancy Falk, Holly Hamm, Bryan Atwood
Nays:	None
Abstained:	None
Action Taken:	Motion carried meeting adjourned

**Meeting Adjourned at 7:50 PM**

**Respectfully Submitted,**

**Lauren Johnson  
Wapella Village Clerk**